



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Committee of the Whole

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, March 5, 2019

9:00 AM

Council Chambers

CALL TO ORDER

Present: 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Absent: 1 - Council Member Jackie McCuaig

Administration:

Michael Heck, Chief Administrative Officer - in-part
Arlan Delisle, County Solicitor, Legal Services - in-part
Laura Swain, General Manager, Corporate Services - in-part
Dave Cross, General Manager, Agriculture, Community & Protective Services - in-part
Rob McGowan, General Manager, Operations Services
Sarah Mate, Director, Community Services - in-part
Carol Bergum, Director, Planning and Development Services - in-part
Nancy Domijan, Manager, Development Planning & Safety Codes - in-part
Karen Kormos, Supervisor, Development Planning - in-part
Marc Ficht, Director, Assessment & Revenue Services - in-part
Barb Williams, Manager, Legislative Services
Lois Tyerman, Legislative Officer, Legislative Services (Recording Secretary)

STAFF INTRODUCTIONS

The Committee welcomed Joseph Facoetti, Fleet Technician to Parkland County, and congratulated Michelle Leslie, Manager, Waste & Waste Water Services, and Tracy Hustler, Administrative Assistant, Public Works on their new positions with Parkland County.

ADOPTION OF AGENDA

A motion was made by Committee Member Tracey Melnyk that the March 5, 2019 Committee of the Whole agenda be adopted with the following additions:

Item 9 - Closed Session

9.1 - Land Matter - Land Development
FOIP Section 24 - Advice from officials

9.2 - Legal Matter - Seniors Foundation

FOIP Section 16 - Harmful to business interests of third party
FOIP Section 24 - Advice from officials
FOIP Section 27 - Legal privilege

The motion carried unanimously.

CONSENT AGENDA

A motion was made by Committee Member John McNab that the Committee of the Whole consent to approve the following agenda items without debate:

Item Number: 4.1

Adoption of the February 19, 2019 Committee of the Whole Meeting Minutes
That the Committee of the Whole meeting minutes of February 19, 2019 be adopted, as presented.

Item Number: 8.1

Rural Municipalities of Alberta Contact Newsletter

Item Number: 8.2

Federation of Canadian Municipalities Update

The motion carried unanimously.

NEW BUSINESS

Chief Administrative Officer

[RFD 19-045](#)

Major Capital Cost Share Funding Policy C-AD52

Proposed Motions

1. That the Committee of the Whole receive the Major Capital Cost Share Funding Policy C-AD52 for information, as presented.
2. That the Committee of the Whole direct Administration to present the Major Capital Cost Share Funding Policy C-AD52 at a future Council meeting for approval.

Administration presented the Major Capital Cost Share Funding Policy C-AD52, the item was deferred to later at this meeting.

DELEGATIONS

[App 19-007](#) Public Input - 9:15 a.m. (10 mins.)

Committee Chair Phyllis Kobasiuk asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

NEW BUSINESS

Chief Administrative Officer

[RFD 19-045](#) Major Capital Cost Share Funding Policy C-AD52

Proposed Motions

1. That the Committee of the Whole receive the Major Capital Cost Share Funding Policy C-AD52 for information, as presented.
2. That the Committee of the Whole direct Administration to present the Major Capital Cost Share Funding Policy C-AD52 at a future Council meeting for approval.

A motion was made by Committee member Tracey Melnyk that the Committee of the Whole receive the Major Capital Cost Share Funding Policy C-AD52 for information. The motion carried unanimously.

A motion was made by Mayor Rod Shaigec that the Committee of the Whole direct Administration to present the Major Capital Cost Share Funding Policy C-AD52 at a future Council meeting for approval. The motion carried unanimously.

DELEGATIONS

[App 19-009](#) APPOINTMENT - 9:30 a.m.
Yellowhead Regional Library
Karla Palichuk, Director

Karla Palichuk, Director and Hank Smit, Board Chair presented the Yellowhead Regional Library update.

A motion was made by Committee Member Tracey Melnyk that the Yellowhead Regional Library update be received for information, as presented. The motion carried unanimously.

[App 19-008](#) APPOINTMENT - 10:00 a.m.
HF Energy Ltd. Energy Supply and Co-Generation
Richard Henschel, President
John Fairhead, Director

Richard Henschel, President and John Fairhead, Director, presented HF Energy Ltd. Energy Supply and Co-Generation.

[App 19-010](#)

APPOINTMENT - 10:30 a.m.
Community Event Presentation
Ed Berney, Kinsmen Club of Stony Plain

Ed Berney, Kinsmen Club of Stony Plain and Gord Morrision, Stony Plain Royal Canadian Legion presented a community event update regarding the RCMP Musical Ride.

RECESS

Committee Chair Phyllis Kobasiuk recessed the meeting at 10:47 a.m. and reconvened the meeting at 10:57 a.m.

NEW BUSINESS

General Manager, Operations Services

[PRE 19-014](#)

Safety Codes Update

Administration presented the Safety Codes update.

General Manager, Corporate Services

[RFD 19-028](#)

Council Appointments to Committees and Boards Review

Administration presented Council Appointments to Committees and Boards for discussion.

CLOSED SESSION

[RFD 19-049](#)

Closed Session

Proposed Motion

That the Committee of the Whole convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 23 of the *Freedom of Information and Protection of Privacy Act*.

A motion was made by Committee Member AnnLisa Jensen that the Committee of the Whole convene in closed session at 12:07 p.m. pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Sections 16, 23, 24 and 27 of the *Freedom of Information and Protection of Privacy Act*. The motion carried unanimously.

Present: 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Absent: 1 - Council Member Jackie McCuaig

Administration:

Michael Heck, Chief Administrative Officer (Administrative Liaison)

Arlan Delisle, County Solicitor, Legal Services (Legal Advisor) - in-part

Laura Swain, General Manager, Corporate Services (Administrative Advisor) - in-part

Rob McGowan, General Manager, Operations Services (Operations Advisor)

Sarah Mate, Director, Community Services (Community Advisor) - in-part

Carol Bergum, Director, Planning and Development Services (Planning Liaison) - in-part

Nancy Domijan, Manager, Development Planning & Safety Codes (Development Advisor) - in-part

Karen Kormos, Supervisor, Development Planning (Development Advisor) - in-part

Marc Ficht, Director, Assessment & Revenue Services (Financial Advisor) - in-part

Barb Williams, Manager, Legislative Services (Parliamentarian)

Lois Tyerman, Legislative Officer, Legislative Services (Recording Secretary)

[PRE 19-018](#)

Land Matter - Land Development
FOIP Section 24 - Advice from Officials

[PRE 19-017](#)

Legal Matter - Seniors Foundation
FOIP Section 16 - Harmful to Business Interests of Third Party
FOIP Section 24 - Advice from Officials
FOIP Section 27 - Legal Privilege

[RFD 19-050](#)

Regular Committee of the Whole Meeting Session

Proposed Motion

That the Committee of the Whole revert to regular meeting session.

A motion was made by Committee Member that the Committee of the Whole revert to regular meeting session at 1:01 p.m.

NEXT MEETING

The next Committee of the Whole meeting is scheduled for April 2, 2019 at 9:00 a.m.

CLOSE OF MEETING

Committee Chair Phyllis Kobasiuk adjourned the meeting at 1:01 p.m.

Committee Chair

Recording Secretary