



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes

Committee of the Whole

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, September 3, 2019

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chair Darrell Hollands called the meeting to order at 9:00 a.m.

Present: 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Absent: 1 - Council Member Phyllis Kobasiuk

Administration:

Michael Heck, Chief Administrative Officer
Arlan Delisle, County Solicitor, Legal Services (in part)
Laura Swain, General Manager, Corporate Services (in part)
Tracy Kibblewhite, General Manager, Chief Financial Officer (in part)
Dave Cross, General Manager, Agriculture, Community & Protective Services (in part)
Rob McGowan, General Manager, Operations Services (in part)
Tom Watts, Director, Human Resources (in part)
Robert Fernandez, Director, Economic Diversification (in part)
Barb Williams, Manager, Legislative Services (in part)
Sheryl Cammidge, Legislative Officer, Recording Secretary (in part)

ADOPTION OF AGENDA

A motion was made by Committee Member AnnLisa Jensen that the September 3, 2019 agenda be adopted with the addition of a staff introduction and Item 9.1 Closed Session. The motion carried unanimously.

CONSENT AGENDA

A motion was made by Mayor Shaigec that the following agenda items be approved without debate:

Item 4.1 - Adoption of August 20, 2019 Committee of the Whole Meeting Minutes
That the August 20, 2019 Committee of the Whole Meeting Minutes be adopted,

as presented.

Item 8.2 - Federation of Canadian Municipalities Update

That the Federation of Canadian Municipalities Update be received for information, as presented.

The motion carried unanimously.

NEW BUSINESS

Staff Introduction

The Committee of the Whole welcomed Robert Fernandez, Director of Economic Diversification to Parkland County.

General Manager, Agriculture, Community and Protective Services

RFD 19-150

Awards of Excellence Program Policy C-AD25 Revisions

Proposed Motions

1. That the Awards of Excellence Program Policy C-AD25 Revisions be received for information, as presented.
2. That revised Awards of Excellence Program Policy C-AD25 be presented to Council at the September 10, 2019 Council meeting.

A motion was made by Committee Member John McNab that Policy C-AD25 Awards of Excellence Program revisions be received for information, as presented. The motion carried unanimously.

A motion was made by Committee Member Jackie McCuaig that revised Policy C-AD25 Awards of Excellence Program be presented to Council at the September 10, 2019 Council meeting. The motion carried unanimously.

DELEGATIONS

App 19-054

Public Input - 9:15 a.m. (10 mins.)

Committee Chair Darrell Hollands asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

COMMUNICATIONS

COM 19-052

Rural Municipalities of Alberta Contact Newsletter

Proposed Motion

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

A motion was made by Mayor Shaigec that the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented. The motion carried unanimously.

CLOSED SESSION[RFD 19-178](#)

Closed Session

Proposed Motion

That Committee of the Whole convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 23 of the *Freedom of Information and Protection of Privacy Act*.

A motion was made by Committee Member Tracey Melnyk that Committee of the Whole convene in closed session at 9:19 a.m. pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 23 of the *Freedom of Information and Protection of Privacy Act*. The motion carried unanimously.

Present: 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Absent: 1 - Council Member Phyllis Kobasiuk

Administration:

Michael Heck, Chief Administrative Officer - Administrative Advisor

Tom Watts, Director, Human Resources - Advisor

PRE 19-042

Personnel Matter

FOIP Section 21 - Harmful to Intergovernmental Relations

FOIP Section 24 - Advice From Officials

[RFD 19-179](#)

Regular Committee of the Whole Meeting Session

Proposed Motion

That Committee of the Whole revert to regular meeting session.

A motion was made by Committee Member John McNab that Committee of the Whole revert to regular meeting session at 10:01 a.m. The motion carried unanimously.

DELEGATIONS[App 19-053](#)

10:00 a.m. Appointment - Edmonton Global

Malcolm Bruce, CEO and Lynette Tremblay, Vice President, Strategy & Innovation

Proposed Motion

That the Edmonton Global update be received for information, as presented.

A motion was made by Committee Member AnnLisa Jensen that the Edmonton Global update be received for information, as presented. The motion carried unanimously.

[App 19-055](#)

10:30 a.m. Appointment - Goodwill Industries Award Recognition
Dale Monaghan, President & CEO

Proposed Motion

That the Goodwill Industries Award Recognition presentation be received for information, as presented.

A motion was made by Committee Member Jackie McCuaig that the Goodwill Industries Award Recognition presentation be received for information, as presented. The motion carried unanimously.

Recess

Committee Chair Darrell Hollands recessed the meeting at 10:49 a.m. and reconvened the meeting at 10:59 a.m.

CLOSED SESSION

[RFD 19-178](#)

Closed Session

Proposed Motion

That Committee of the Whole convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 23 of the *Freedom of Information and Protection of Privacy Act*.

A motion was made by Mayor Shaigec that Committee of the Whole convene in closed session at 11:00 a.m. pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 23 of the *Freedom of Information and Protection of Privacy Act*. The motion carried unanimously.

Present: 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Absent: 1 - Council Member Phyllis Kobasiuk

Administration:

Michael Heck, Chief Administrative Officer - Administrative Advisor

Arlan Delisle, County Solicitor, Legal Services - Legal Advisor

Laura Swain, General Manager, Corporate Services - Advisor

Tracy Kibblewhite, General Manager, Chief Financial Officer - Advisor

Dave Cross, General Manager, Agriculture, Community & Protective Services -

Advisor**Rob McGowan, General Manager, Operations Services - Advisor****Barb Williams, Manager, Legislative Services****Sheryl Cammidge, Legislative Officer, Recording Secretary****PRE 19-043**

11:00 a.m. Appointment - Shared Investment for Shared Benefit (SISB)
Bill Sutherland, Consultant

FOIP Section 21 - Harmful to Intergovernmental Relations

FOIP Section 23 - Local Public Body Confidences

[RFD 19-179](#)

Regular Committee of the Whole Meeting Session

Proposed Motion

That Committee of the Whole revert to regular meeting session.

A motion was made by Committee Member Jackie McCuaig that Committee of the Whole revert to regular meeting session at 12:15 p.m. The motion carried unanimously.

BUSINESS ARISING FROM CLOSED SESSION[App 19-056](#)

11:00 a.m. Appointment - Shared Investment for Shared Benefit (SISB)
Workshop
Bill Sutherland, Consultant

Proposed Motion

That Committee of the Whole participate in a facilitated discussion regarding regional shared investment for shared benefit as it pertains to Parkland County.

A motion was made by Committee Member John McNab that Committee of the Whole participate in a facilitated discussion regarding regional shared investment for shared benefit as it pertains to Parkland County. The motion carried unanimously.

NEXT MEETING

The next meeting is scheduled for October 1, 2019 at 9:00 a.m.

CLOSE OF MEETING

Committee Chair Darrell Hollands adjourned the meeting at 12:16 p.m.

Committee Chair

Recording Secretary