



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
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Parklandcounty.com

## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, January 14, 2020

9:00 AM

Council Chambers

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### CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

**Present:** 5 - Mayor Rod Shaigec, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member John McNab

**Absent:** 2 - Council Member AnnLisa Jensen and Council Member Tracey Melnyk

#### Administration:

Michael Heck, Chief Administrative Officer  
Tom Watts, Director, Employee Services  
Laura Swain, General Manager, Corporate & Shared Services  
Dave Cross, General Manager, Agriculture, Community & Protective Services (in part)  
Sarah Mate, Director, Community Services (in part)  
Rob McGowan, General Manager, Operations Services  
Martin Frigo, Manager, Long Range Policy Planning (in part)  
Barb Williams, Manager, Legislative Services  
Sheryl Cammidge, Legislative Officer/Recording Secretary  
Alifeyah Gulamhusein, Brownlee LLP (in part)

### INSPIRATIONAL REFLECTION

Council Member McNab offered a short inspirational reflection.

### ADOPTION OF AGENDA

A motion was made by Council Member Kobasiuk that the January 14, 2020 agenda be adopted, as presented. The motion carried unanimously.

### CONSENT AGENDA

A motion was made by Council Member McCuaig that Council consent to adopt the following agenda items without debate:

**Item 4.1 - Adoption of December 10, 2019 Council Meeting Minutes**  
That the December 10, 2019 Council meeting minutes be adopted, as presented.

**Item 8.1 - Rural Municipalities of Alberta Contact Newsletter**  
That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

**Item 8.2 - Federation of Canadian Municipalities Update**  
That the Federation of Canadian Municipalities Update be received for information, as presented.

The motion carried unanimously.

## **NEW BUSINESS**

### **Legislative Matters**

#### **POL 19-010**

Revised Elected Official Remuneration Policy C-AD22

#### **Proposed Motion**

That the revised Elected Official Remuneration Policy C-AD22 be approved, as presented.

**A motion was made by Council Member Hollands that the revised Elected Official Remuneration Policy C-AD22 be approved, as presented. The motion carried unanimously.**

#### **RFD 20-010**

Policy Review Framework

#### **Proposed Motion**

That the policy review framework be received for information, as presented.

**A motion was made by Council Member McNab that the policy review framework be received for information, as presented. The motion carried unanimously.**

## **DELEGATIONS**

#### **App 20-001**

9:15 a.m. - Public Input (10 minutes)

**Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.**

## **NEW BUSINESS**

### **Legislative Matters**

#### **RFD 20-006**

Cancellation of January 28, 2020 Council Meeting

**Proposed Motion**

That the January 28, 2020 Council meeting be cancelled.

**A motion was made by Council Member McCuaig that the January 28, 2020 Council meeting be cancelled. The motion carried unanimously.**

**Operations Services Matters****RFD 20-002**

Summer Village of Point Alison/Parkland County Intermunicipal Development Plan Exemption

**Proposed Motion**

That the exemption from completing the Summer Village of Point Alison/Parkland County Intermunicipal Development Plan be approved, as presented.

**A motion was made by Council Member McNab that the exemption from completing the Summer Village of Point Alison/Parkland County Intermunicipal Development Plan be approved, as presented. The motion carried unanimously.**

**RFD 20-003**

Summer Village of Kapasiwin/Parkland County Intermunicipal Development Plan Exemption

**Proposed Motion**

That the exemption from completing the Summer Village of Kapasiwin/Parkland County Intermunicipal Development Plan be approved, as presented.

**A motion was made by Council Member McCuaig that the exemption from completing the Summer Village of Kapasiwin/Parkland County Intermunicipal Development Plan be approved, as presented. The motion carried unanimously.**

**COMMUNICATIONS****COM 20-003**

Committee Reports

**Proposed Motion**

That the Committee Reports be received for information, as presented.

**A motion was made by Council Member Hollands that the Committee Reports be received for information, as follows:**

- 1. Council Member McNab commented on a brochure produced by the Stony Plain & Parkland Pioneer Museum Society Board of Directors.**
- 2. Council Member Kobasiuk attended a meeting of the Villeneuve Landing Network.**
- 3. Council Member McCuaig attended a meeting of the Greater Parkland Chamber of Commerce.**

**The motion carried unanimously.**

**CLOSED SESSION**[RFD 20-011](#)

Closed Session

**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 23 of the *Freedom of Information and Protection of Privacy Act*.

A motion was made by Council Member MCuaig that Council convene in closed session at 9:43 a.m. pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 23 of the *Freedom of Information and Protection of Privacy Act*. The motion carried unanimously.

[PRE 20-001](#)

Edmonton Metropolitan Region Board Update  
FOIP Section 21 - Harmful to intergovernmental relations  
FOIP Section 24 - Advice from officials

In addition to members of Council, the following members of administration were present for Closed Session - Edmonton Metropolitan Region Board Update:

Mike Heck, Chief Administrative Officer; Rob McGowan, General Manager, Operations Services; Laura Swain, General Manager, Corporate & Shared Services; Dave Cross, General Manager, Agriculture, Community & Protective Services; Tom Watts, Director, Employee Services; and Sarah Mate, Director, Community Services.

[PRE 20-002](#)

Annexation Negotiation  
FOIP Section 21 - Harmful to intergovernmental relations  
FOIP Section 24 - Advice from officials

In addition to members of Council, the following members of administration were present for Closed Session - Annexation Negotiation:

Mike Heck, Chief Administrative Officer; Rob McGowan, General Manager, Operations Services; Laura Swain, General Manager, Corporate & Shared Services; Dave Cross, General Manager, Agriculture, Community & Protective Services; Tom Watts, Director, Employee Services; and Sarah Mate, Director, Community Services.

[PRE 20-003](#)

Personnel Matters  
FOIP Section 24 - Advice from officials

In addition to members of Council, the following members of administration were present for Closed Session - Personnel Matters:

Mike Heck, Chief Administrative Officer; Rob McGowan, General Manager, Operations Services; Tom Watts, Director, Employee Services; and Laura Swain, General Manager, Corporate & Shared Services.

[PRE 20-004](#)

Governance and Future Planning  
FOIP Section 24 - Advice from officials

In addition to members of Council, the following members of administration were present for Closed Session - Governance and Future Planning:

Mike Heck, Chief Administrative Officer; Rob McGowan, General Manager, Operations Services; Laura Swain, General Manager, Corporate & Shared Services; Dave Cross, General Manager, Agriculture, Community & Protective Services; and Tom Watts, Director, Employee Services.

[RFD 20-012](#)

Regular Council Meeting Session

**Proposed Motion**

That Council revert to regular Council meeting session.

A motion was made by Mayor Shaigec that Council revert to regular Council meeting session at 11:15 a.m. The motion carried unanimously.

**CLOSE OF MEETING**

Mayor Shaigec closed the meeting at 11:15 a.m.

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Mayor

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Manager, Legislative Services