



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Committee of the Whole

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, July 7, 2020

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chair John McNab called the July 7, 2020 virtual Committee of the Whole meeting to order at 9:02 .am.

Present: 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Administration:

Laura Swain, Acting CAO, General Manager, Corporate & Shared Services
Dave Cross, General Manager, Agriculture, Community & Protective Services
Rob McGowan, General Manager, Operations Services
Jeff Dyck, Interim Chief Financial Officer
Marc Ficht, Director, Strategic Initiatives
Robert Brassard, IT Project Manager Contractor
Rachelle Trovato, Development Planner
Feinan Long, Development Planner
Martin Frigo, Manager, Long Range Policy Planning
Krista Quesnel, Manager, Community Sustainability
Barb Williams, Manager, Legislative Services
Lois Tyerman, Legislative Officer, Legislative Services (Recording Secretary)

ADOPTION OF AGENDA

A motion was made by Committee Member Jackie McCuaig that the July 7, 2020 Committee of the Whole meeting agenda be adopted, as presented. The motion carried unanimously.

CONSENT AGENDA

A motion was made by Committee Member AnnLisa Jensen that the Committee consent to approve the following agenda items, without debate:

Item 4.1

Adoption of June 16, 2020 Committee of the Whole Meeting Minutes
That the June 16, 2020 Committee of the Whole Meeting Minutes, be adopted, as presented.

Item 8.1

Rural Municipalities of Alberta Contact Newsletter

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

Item 8.2

Federation of Canadian Municipalities Update

That the Federation of Canadian Municipalities Update be received for information, as presented.

The motion carried unanimously.

NEW BUSINESS

Chief Administrative Officer

[RFD 20-117](#)

Project UNITE Update

Proposed Motion

That the Project UNITE update be received for information, as presented.

Administration presented the Project Unite update, the presentation was deferred to later in this meeting to allow for the scheduled 9:15 a.m. Public Input appointment.

DELEGATIONS

[App 20-034](#)

Public Input - 9:15 a.m. (10 mins.)

Committee Chair John McNab asked the virtual meeting gallery if there were any issues that the public wishes to bring to the attention of Parkland County. The following residents presented verbally:

1. Parkland County resident Charles Jarvis presented clarification related to the request for an amendment to Animal Control Bylaw 2015-09 that was presented at the June 23, 2020 Council Meeting during Public Input session. Mr. Jarvis is in support of the proposed amendment and advised that the request was in relation to allowing hens on smaller residential properties, and not roosters.

2. Parkland County resident Cliff Spicer expressed that he believes County offices have been closed long enough due to the COVID-19 pandemic, and that he would like to see County offices open to the public. Mr. Spicer also shared concerns related to call back times when requesting information from County staff.

3. Parkland County resident Nadine Lapointe presented that she has submitted many subdivision applications to the County that have been disapproved. Ms. Lapointe requested that County staff be in contact with her to discuss options

going forward.

4. Division 3 Councillor Phyllis Kobasiuk read a letter from concerned citizens on Range Road 13. The letter expressed concerns related to heavy traffic on the road South of Township Road 540 due to heavy equipment and increased use of Chickakoo Park.

NEW BUSINESS

Chief Administrative Officer

RFD 20-117

Project UNITE Update

Proposed Motion

That the Project UNITE update be received for information, as presented.

Administration concluded the UNITE Project update presentation.

A motion was made by Committee Member Phyllis Kobasiuk that the Project UNITE presentation be received for information, as presented. The motion carried unanimously.

RFD 20-113

Meridian Housing Foundation - Board Composition

Proposed Motions

1. That the Meridian Housing Foundation Board Composition Terms of Reference be received for information, as presented.
2. That administration be directed to present to Council on July 14, 2020 the Meridian Housing Foundation Board Composition for Council's consideration for approval.

A motion was made by Committee Member Darrell Hollands that the Meridian Housing Foundation Board Composition Terms of Reference be received for information, as presented. The motion carried unanimously.

A motion was made by Committee Member Tracey Melynk that administration be directed to present to Council on July 14, 2020 the Meridian Housing Foundation Board Composition for Council's consideration for approval. The motion carried unanimously.

Chief Financial Officer

POL 20-010

Budget Policy C-FI001

Proposed Motion

That proposed Budget Policy C-FI001 be received for information, as presented.

Administration presented the Budget Policy C-FI001 presentation. The presentation was deferred to later in this meeting to allow for the scheduled 10:00 a.m. appointment.

DELEGATIONS

[App 20-033](#)

10:00 a.m. Appointment CIBC Wood Gundy
James Hobson and Charet Chahal

Proposed Motion

That the Economic Update and Investment Portfolio Update be received for information, as presented.

James Hobson and Charet Chahal, CIBC Wood Gundy presented the CIBC Wood Gundy update.

A motion was made by Committee Member AnnLisa Jensen that the Economic Update and Investment Portfolio Update be received for information, as presented. The motion carried unanimously.

NEW BUSINESS**Chief Financial Officer**[POL 20-010](#)

Budget Policy C-FI001

Proposed Motion

That proposed Budget Policy C-FI001 be received for information, as presented.

Administration concluded the Budget Policy C-FI001 presentation.

A motion was made by Mayor Rod Shaigec that proposed Budget Policy C-FI001 be received for information, as presented. The motion carried unanimously.

[POL 20-011](#)

Project Funding Policy C-FI002

Proposed Motion

That proposed Project Funding Policy C-FI002 be received for information, as presented.

A motion was made by Committee Member Jackie McCuaig that proposed Project Funding Policy C-FI002 be received for information, as presented. The motion carried unanimously.

[POL 20-012](#)

Budget Contingency Policy C-FI003

Proposed Motion

That proposed Budget Contingency Policy C-FI003 be received for information, as presented.

A motion was made by Committee Member Phyllis Kobasiuk that proposed Budget Contingency Policy C-FI003 be received for information, as presented. The motion carried unanimously.

General Manager, Corporate & Shared Services

[RFD 20-123](#)

Strategic Plan Update

Proposed Motion

That the Strategic Plan Update be received for information, as presented.

A motion was made by Committee Member Darrell Hollands that the Strategic Plan update be received for information, as presented. The motion carried unanimously.

General Manager, Agriculture, Community and Protective Services[RFD 20-126](#)

Alberta Wetland Replacement Program Funding

Proposed Motion

That the Alberta Wetland Replacement Program (WRP) Report be received for information, as presented.

A motion was made by Committee Member Tracey Melnyk that the Alberta Wetland Replacement Program (WRP) Report be received for information, as presented. The motion carried unanimously.

A motion was made by Mayor Rod Shaigec that the Committee of the Whole direct administration to proceed with the Memorandum of Agreement in support for identifying potential Wetland Replacement Projects for the purposes of Wetland Replacement Program, as presented. The motion carried unanimously.

[RFD 20-131](#)

Allowing Chickens on Smaller Residential Properties

Proposed Motion

That Committee of the Whole direct Administration to revisit allowing chickens on smaller residential parcels developing a report on potential options for Committee of the Whole consideration and discussion.

A motion was made by Committee Member AnnLisa Jensen that Committee of the Whole direct Administration to revisit allowing chickens on smaller residential parcels developing a report on potential options for Committee of the Whole consideration and discussion. The motion carried unanimously.

General Manager, Operations Services[RFD 20-118](#)

Acheson Industrial Area Structure Plan Project - Introduction and Status Update

Proposed Motion

That the Committee of the Whole receive the Acheson Industrial Area Structure Plan Project update for information, as presented.

A motion was made by Committee Member Jackie McCuaig that the Committee of the Whole receive the Acheson Industrial Area Structure Plan Project update for information, as presented. The motion carried unanimously.

NEXT MEETING

The next Committee of the Whole meeting is scheduled for 9:00 a.m., August 18, 2020.

CLOSE OF MEETING

Committee Chair John McNab closed the meeting at 12:21 p.m.

Committee Chair

Recording Secretary