



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
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Parklandcounty.com

## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, October 13, 2020

9:00 AM

Council Chambers

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### CALL TO ORDER

Deputy Mayor McNab called the electronic meeting to order at 9:00 a.m.

**Present:** 5 - Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

**Absent:** 2 - Mayor Rod Shaigec and Council Member AnnLisa Jensen

#### Administration:

Laura Swain, Acting Chief Administrative Officer/General Manager, Corporate & Shared Services (in part)  
Dave Cross, General Manager, Agriculture, Community & Protective Services (in part)  
Rob McGowan, General Manager, Operations Services (in part)  
Jeff Dyck, Interim Chief Financial Officer (in part)  
Robert Fernandez, Director, Economic Diversification (in part)  
Barb Shackel-Hardman, Director, Agricultural Services (in part)  
Barb Williams, Manager, Legislative Services (in part)  
Sheryl Cammidge, Legislative Officer/Recording Secretary (in part)

### ADOPTION OF AGENDA

A motion was made by Council Member Kobasiuk that the October 13, 2020 agenda be adopted, as presented. The motion carried unanimously.

### CONSENT AGENDA

A motion was made by Council Member Hollands that Council consent to adopt the following agenda items without debate:

Agenda Item 4.1 - Adoption of September 22, 2020 Council Meeting Minutes

1. That the September 22, 2020 Council meeting minutes be adopted, as presented.
2. That Council approve authorization of electronic signature for the

September 22, 2020 Council meeting minutes in accordance with Section 213 of the Municipal Government Act.

**Agenda Item 8.1 - Rural Municipalities of Alberta Contact Newsletter**  
That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

**Agenda Item 8.2 - Federation of Canadian Municipalities Update**  
That the Federation of Canadian Municipalities Update be received for information, as presented.

The motion carried unanimously.

## **CELEBRATING SUCCESSES**

Dave Cross, General Manager, Agriculture, Community and Protective Services commended Parkland County Peace Officers in deterring a theft in progress during a recent high visibility patrol.

## **INSPIRATIONAL REFLECTION**

Council Member Hollands offered a short inspirational reflection.

## **NEW BUSINESS**

### **Chief Administrative Officer**

[RFD 20-194](#) Edmonton Global Funding Request

#### **Proposed Motion**

That the Edmonton Global funding increase be received for information, as presented.

Deputy Mayor McNab deferred discussion on this item to allow for the scheduled Public Input delegation at 9:15 a.m.

## **DELEGATIONS**

[App 20-046](#) 9:15 a.m. - Public Input (10 minutes)

Deputy Mayor McNab asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one called into the meeting.

## **NEW BUSINESS**

### **Chief Administrative Officer**

[RFD 20-194](#) Edmonton Global Funding Request

**Proposed Motion**

That the Edmonton Global funding increase be received for information, as presented.

**Deputy Mayor McNab reconvened discussion on this item.**

**A motion was made by Council Member Melnyk that the Edmonton Global funding increase be received for information, as presented. The motion carried unanimously.**

[RFD 20-196](#)

Economic Diversification Update

**Proposed Motion**

That the Economic Diversification update be received for information, as presented.

**A motion was made by Council Member McCuaig that the Economic Diversification update be received for information, as presented. The motion carried unanimously.**

**Legislative Matters**[BL 20-026](#)

Bylaw 2020-12 Infrastructure Borrowing - Acheson Infrastructure Zones 5 and 7

**Proposed Motion**

1. That Bylaw 2020-12 receive second reading.
2. That Bylaw 2020-12 receive third and final reading.
3. That Council approve authorization of electronic signature for Bylaw 2020-12 in accordance with Section 213 of the Municipal Government Act.

**A motion was made by Council Member Kobasiuk that Bylaw 2020-12 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member Hollands that Bylaw 2020-12 receive third and final reading and, that it be declared finally passed. The motion carried unanimously.**

**A motion was made by Council Member Melnyk that Council approve authorization of electronic signature for Bylaw 2020-12 in accordance with Section 213 of the Municipal Government Act. The motion carried unanimously.**

**Agriculture, Community and Protective Services Matters**[RFD 20-192](#)

Tri-County Agriculture Communication Project Update

**Proposed Motion**

That Council accept the Tri-County Agriculture Communication Project Update for information, as presented.

**A motion was made by Council Member Kobasiuk that Council accept the Tri-County Agriculture Communication Project Update for information, as presented.**

## COMMUNICATIONS

### [COM 20-067](#)

#### Committee Reports

##### **Proposed Motion**

That the Committee Reports be received for information, as presented.

**A motion was made by Council Member Hollands that the Committee Reports be accepted for information, as presented:**

1. Council Member Kobasiuk participated in a Multicultural Heritage Centre Strategic Planning session, an Edmonton Metropolitan Regional Board Rural Caucus meeting and Regional Planning Steering Committee meeting.
2. Council Member Melnyk participated in a Pembina Agricultural & Recreational Society meeting, an Edmonton Global meeting and an Alberta Seniors & Community Housing Association meeting.
3. Council Member McCuaig participated in an Alberta Seniors & Community Housing Association meeting.

The motion carried unanimously.

## CLOSED SESSION

### [RFD 20-183](#)

#### Closed Session

##### **Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 23 of the *Freedom of Information and Protection of Privacy Act*.

**A motion was made by Council Member Melnyk that Council convene in closed session at 10:05 a.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 23 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.**

### [PRE 20-035](#)

#### Economic Diversification Update

FOIP Section 16 - Harmful to business interests of third party  
FOIP Section 21 - Harmful to intergovernmental relations  
FOIP Section 24 - Advice from officials

**In addition to members of Council the following members of Administration were present for Closed Session - Economic Diversification Update: Laura Swain, Acting Chief Financial Officer/General Manager, Corporate & Shared Services; Robert Fernandez, Director, Economic Diversification; Barb Williams, Manager, Legislative Services and Sheryl Cammidge, Legislative Officer/Recording Secretary.**

### [RFD 20-184](#)

#### Regular Council Meeting Session

**Proposed Motion**

That Council revert to regular Council meeting session.

A motion was made by Council Member McCuaig that Council revert to regular meeting session at 11:07 a.m. The motion carried unanimously.

**Recess**

Deputy Mayor McNab recessed the meeting at 11:08 a.m. and reconvened the meeting at 12:29 p.m.

**Present:** 5 - Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

**Absent:** 2 - Mayor Rod Shaigec and Council Member AnnLisa Jensen

**Administration:**

Laura Swain, Acting Chief Administrative Officer/General Manager, Corporate & Shared Services (in part)

Barb Williams, Manager, Legislative Services (in part)

[RFD 20-183](#)

Closed Session

**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 23 of the *Freedom of Information and Protection of Privacy Act*.

A motion was made by Council Member Kobasiuk that Council convene in closed session at 12:29 p.m. pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 23 of the *Freedom of Information and Protection of Privacy Act*. The motion carried unanimously.

[PRE 20-037](#)

Personnel Matter

FOIP Section 17 - Harmful to personal privacy

FOIP Section 27 - Legal privilege

In addition to members of Council, the following were present for Closed Session - Personnel Matter: Colin Fetter of Brownlee LLP; no members of Administration were present.

[RFD 20-184](#)

Regular Council Meeting Session

**Proposed Motion**

That Council revert to regular Council meeting session.

A motion was made by Council Member Hollands that Council revert to regular Council meeting session at 1:15 p.m. The motion carried unanimously.

## **CLOSE OF MEETING**

Deputy Mayor McNab closed the meeting at 1:16 p.m.

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Deputy Mayor

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Manager, Legislative Services