



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Committee of the Whole

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, October 20, 2020

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chair Jensen called the October 20, 2020 Virtual Committee of the Whole meeting to order at 9:01 a.m.

Present: 5 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member John McNab and Council Member Tracey Melnyk

Absent: 2 - Mayor Rod Shaigec and Council Member Darrell Hollands

Administration:

Laura Swain, Interim CAO
Dave Cross, General Manager, Agriculture, Community & Protective Services
Rob McGowan, General Manager, Operations Services
Jeff Dyck, Interim Chief Financial Officer
Sarah Mate, Director, Community Services
Lauren Aebig, Director, Strategic Services
Robert Fernandez, Director, Economic Diversification
Barb Shackel-Hardman, Director, Agricultural Services
James Leskiw, Program Manager, Agronomics
Rob MacMullen, Manager, Business Development
Feinan Long, Long Range Planner
Rachelle Trovato, Development Planner
Dawna Woytowich, Municipal Land Specialist
Krista Quesnel, Manager, Community Sustainability
Amanda Soetart, Project Engineer
Trent Tompkins, Director, Road Maintenance & Drainage
Ryan Berezanski, Community Peace Officer
Barb Williams, Manager, Legislative Services
Lois Tyerman, Legislative Officer, Legislative Services (Recording Secretary)

ADOPTION OF AGENDA

A motion was made by Committee Member Melnyk that the October 20, 2020 Committee of the Whole meeting agenda be adopted, as amended, with the following addition:

Item 9.2 - Closed Session - Edmonton Global
FOIP Section 21 - Harmful to intergovernmental relations
FOIP Section 24 - Advice from officials

The motion carried unanimously.

CONSENT AGENDA

A motion was made by Committee Member McNab that the Committee consent to approve the following agenda items, without debate:

Agenda Item 4.1

Adoption of the October 6, 2020 Committee of the Whole Meeting Minutes
That the October 6, 2020 Committee of the Whole meeting minutes be adopted, as presented.

Agenda Item 8.1

Rural Municipalities of Alberta Contact Newsletter
That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

Agenda Item 8.2

Federation of Canadian Municipalities Update
That the Federation of Canadian Municipalities Update be received for information, as presented.

The motion carried unanimously.

NEW BUSINESS

General Manager, Agriculture, Community and Protective Services

[RFD 20-193](#) Hamlet Reinvestment Strategy Update

Proposed Motion

That the Hamlet Reinvestment Strategy Update be received for information, as presented.

Administration presented the Hamlet Reinvestment Strategy Update. The presentation was deferred to later in this meeting to allow for the scheduled 9:15 a.m. appointment - Public Input.

DELEGATIONS

[App 20-048](#) Public Input - 9:15 a.m. (10 mins.)

Committee Chairperson Jensen asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

General Manager, Agriculture, Community and Protective Services

[RFD 20-193](#)

Hamlet Reinvestment Strategy Update

Proposed Motion

That the Hamlet Reinvestment Strategy Update be received for information, as presented.

Administration concluded the Hamlet Reinvestment Strategy update presentation.

A motion was made by Committee Member Kobasiuk that the Hamlet Reinvestment Strategy update be received for information, as presented. The motion carried unanimously.

DELEGATIONS[App 20-049](#)

9:30 a.m. Appointment - Town of Drayton Valley
Aquatic Facility Project - Major Capital Cost Share Request
(Michael Doerksen, Mayor and Annette Driessen, General Manager)

Proposed Motion

That the Town of Drayton Valley Aquatic Facility Project - Major Capital Cost Share Request presentation be received for information, as presented.

Michael Doerksen, Mayor, Annette Driessen, General Manager and Laureen Bida, Chair, Aquatic Committee presented the Town of Drayton Valley Aquatic Facility Project - Major Capital Cost Share Request.

A motion was made by Committee Member McCuaig that the Town of Drayton Valley Aquatic Facility Project - Major Capital Cost Share Request presentation be received for information, as presented. The motion carried unanimously.

[App 20-050](#)

10:00 a.m. Appointment - Agricultural Service Board Update
(Susan Schafers, Chairperson,
Chett Wild, Vice Chairperson,
Sarah Leteta, Board Member)

Proposed Motion

That the Agricultural Service Board presentation be received for information, as presented.

Representatives of the Agricultural Service Board presented the Agricultural Service Board update.

A motion was made by Committee Member Melnyk that the Agricultural Service Board update be received for information, as presented. The motion carried unanimously.

NEW BUSINESS**General Manager, Agriculture, Community and Protective Services**

[RFD 20-199](#)

Proposed Amendment to Bylaw 2015-09 Animal Control - Chickens on Parcels Less Than 2 Acres

Proposed Motion

That the Committee direct administration to present to Council an engagement plan regarding chickens on parcels less than 2 acres for a proposed amendment to Bylaw 2015-09 Animal Control, as presented.

Administration presented the proposed Amendment to Bylaw 2015-09 Animal Control - Chickens on Parcels Less Than 2 Acres.

The Committee deferred questions and discussion of this item to later in this meeting, to allow for the scheduled 10:30 a.m. appointment.

DELEGATIONS

[App 20-047](#)

10:30 a.m. Appointment - Transportation Master Plan Phase 2 Update (Ryan Betker, McElhanney Ltd.)

Proposed Motion

That the Transportation Master Plan Phase 2 Update be received for information, as presented.

Administration and Ryan Betker, McElhanney Ltd. presented the Transportation Master Plan Phase update.

A motion was made by Committee Member McNab that the Transportation Master Plan Phase 2 update be received for information, as presented. The motion carried unanimously.

General Manager, Agriculture, Community and Protective Services

[RFD 20-199](#)

Proposed Amendment to Bylaw 2015-09 Animal Control - Chickens on Parcels Less Than 2 Acres

Proposed Motion

That the Committee direct administration to present to Council an engagement plan regarding chickens on parcels less than 2 acres for a proposed amendment to Bylaw 2015-09 Animal Control, as presented.

A motion was made by Committee Member Kobasiuk the Committee direct administration to present to Council an engagement plan regarding chickens on parcels less than 2 acres for a proposed amendment to Bylaw 2015-09 Animal Control, as presented.

The motion carried, by the following vote:

For: 3 - Council Member Jensen, Council Member Kobasiuk and Council Member Melnyk

Against: 2 - Council Member McCuaig and Council Member McNab

General Manager, Corporate & Shared Services

[RFD 20-198](#)

Land Management Policy C-AD53

Proposed Motion

That proposed Land Management Policy C-AD53 be received for information, as presented.

A motion was made by Committee Member McCuaig that proposed Land Management Policy C-AD53 be received for information, as presented. The motion carried unanimously.

DELEGATIONS[RFD 20-203](#)

11:30 a.m. Appointment - Edmonton Global
(Gail Stepanik-Keber, Director)

Proposed Motion

That the Edmonton Global funding review presentation be received for information, as presented.

Representatives from the Edmonton Global Board of Directors presented the Edmonton Global Funding Review presentation.

A motion was made by Committee Member Melnyk that the Edmonton Global funding review presentation be received for information, as presented. The motion carried unanimously.

NEW BUSINESS**General Manager, Operations Services**[RFD 20-188](#)

Land Use Bylaw 2017-18 - Proposed Amendment for Mini Storage - Introduction and Update

Proposed Motion

That the Land Use Bylaw 2017-18 - Proposed Amendment for Mini Storage - Introduction and Update be received for information, as presented.

A motion was made by Committee Member McCuaig that the Land Use Bylaw 2017-18 - Proposed Amendment for Mini Storage - introduction and update be received for information, as presented. The motion carried unanimously.

[RFD 20-189](#)

Draft Acheson Industrial Area Structure Plan - Project Status Update

Proposed Motion

That the draft Acheson Industrial Area Structure Plan - Project Status Update and public engagement summary be received for information, as presented.

A motion was made by Committee Member McNab that the draft Acheson Industrial Area Structure Plan - Project Status Update and public engagement summary be received for information, as presented. The motion carried unanimously.

[RFD 20-205](#)

2020 Road Conditions and Overland Drainage Update

Proposed Motion

That the 2020 Road Conditions and Overland Drainage update be received for information, as presented.

A motion was made by Committee Member Kobasiuk that the 2020 Road Conditions and Overland Drainage update be received for information, as presented. The motion carried unanimously.

RECESS

Committee Chairperson Jensen recessed the meeting at 1:11 p.m., and reconvened the meeting at 1:34 p.m.

General Manager, Strategic Initiatives**CLOSED SESSION**[RFD 20-200](#)

Closed Session

Proposed Motion

That the Committee of the Whole convene in closed session pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 23 of the *Freedom of Information and Protection of Privacy Act*.

A motion was made by Committee Member McCuaig that the Committee of the Whole convene in closed session at 1:34 p.m., pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 23 of the Freedom of Information and Protection of Privacy Act.

The motion carried unanimously.

[PRE 20-038](#)

Policy Matter

FOIP Section 16 - Harmful to business interests of third party
FOIP Section 24 - Advice from officials

In addition to members of Committee of the Whole who were present at the regular session of this meeting, the following were present for Closed Session - Policy Matter:

**Laura Swain, Interim CAO - Administrative Liaison
Tom Watts, Director, Human Resources - Human Resources Advisor**

[PRE 20-041](#)

Edmonton Global

FOIP Section 21 - Harmful to intergovernmental relations
FOIP Section 24 - Advice from officials

In addition to members of Committee of the Whole who were present at the regular session of this meeting, the following were present for Closed Session - Edmonton Global:

Laura Swain, Interim CAO - Administrative Liaison
Robert Fernandez, Director, Economic Diversification - Economic Diversification Advisor

Edmonton Global:
Gail Stepanik-Keber, Director
Mustafa Sahim, Vice President, Investment and Trade
Sheldon Hudson, Board of Directors
Traci Bednard, Board of Directors

[RFD 20-202](#)

Regular Committee of the Whole Meeting Session

Proposed Motion

That the Committee of the Whole revert to regular meeting session.

A motion was made by Committee Member McCuaig That the Committee revert to regular meeting session at 2:38 p.m. The motion carried unanimously.

BUSINESS ARISING FROM CLOSED SESSION

[PRE 20-041](#)

Edmonton Global

FOIP Section 21 - Harmful to intergovernmental relations
FOIP Section 24 - Advice from officials

A motion was made by Committee Member McCuaig that Parkland County maintain the current funding level to Edmonton Global at the Shareholder Extraordinary meeting scheduled on October 22, 2020. The motion carried unanimously.

NEXT MEETING

The next Committee of the Whole meeting is scheduled for 9:00 a.m., December 1, 2020.

CLOSE OF MEETING

Committee Chairperson Jensen closed the meeting at 2:39 p.m.