



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, January 26, 2021

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the teleconference meeting to order at 9:01 a.m.

Present: 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Administration:

Laura Swain, Interim Chief Administrative Officer/General Manager, Corporate & Shared Services
Dave Cross, General Manager, Agriculture, Community & Protective Services
Rob McGowan, General Manager, Operations Services
Jeff Dyck, Chief Financial Officer (in part)
Lauren Aebig, Director, Strategic Services (in part)
Nancy Domijan, Director, Planning & Development Services (in part)
Karen Kormos, Manager, Development Planning & Safety Codes (in part)
Thomas Lippiatt, Development Planner I (in part)
Rachelle Trovato, Development Planner II (in part)
Barb Shackel-Hardman, Director, Agricultural Services (in part)
Krista Quesnel, Manager, Community Sustainability (in part)
Jennifer Caudron, ALUS Coordinator (in part)
Eva Beyer, Returning Officer 2021 Election (in part)
Barb Williams, Manager, Legislative Services
Sheryl Cammidge, Legislative Officer/Recording Secretary

INSPIRATIONAL REFLECTION

Council Member Kobasiuk offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Kobasiuk that the January 26, 2021 agenda be adopted, as presented. The motion carried unanimously.

CONSENT AGENDA

A motion was made by Council Member Hollands that Council consent to adopt the following agenda items without debate:

Agenda Item 4.1 - Adoption of January 12, 2021 Council Meeting Minutes

1. That the January 12, 2021 Council meeting minutes be adopted, as presented.
2. That Council approve authorization of electronic signature for the January 12, 2021 Council meeting minutes in accordance with Section 213 of the Municipal Government Act.

Agenda Item D.1 - Alternative Land Use Services (ALUS) Partnership Advisory Committee Member Appointments

1. That Council approve the appointment of Darren Haarsma for a four-year term effective January 1, 2021 and ending December 31, 2024.
2. That Council approve the appointment of Eldon Greanya for a four-year term effective January 1, 2021 and ending December 31, 2024.

Agenda Item 8.1 - Rural Municipalities of Alberta Contact Newsletter

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

Agenda Item 8.2 - Federation of Canadian Municipalities Update

That the Federation of Canadian Municipalities Update be received for information, as presented.

The motion carried unanimously.

BUSINESS ARISING

[RFD 21-005](#)

Edmonton Global Request for Edmonton International Airport Support

Proposed Motion

That Council support Edmonton Global on behalf of its Shareholders to the Federal Government, concern over the Government of Canada restriction on overseas passenger landing rights at the Edmonton International Airport, as presented.

A motion was made by Council Member McNab that Council support Edmonton Global on behalf of its Shareholders to the Federal Government, concern over the Government of Canada restriction on overseas passenger landing rights at the Edmonton International Airport, as presented. The motion carried by the following vote:

For: 4 - Mayor Shaigec, Council Member Jensen, Council Member Kobasiuk and Council Member Melnyk

Against: 2 - Council Member Hollands and Council Member McNab

DELEGATIONS

[App 21-001](#)

9:15 a.m. - Public Input (10 minutes)

Mayor Shaigec asked the gallery if there were any issues that the public

wishes to bring to the attention of Parkland County. No one called into the meeting.

NEW BUSINESS

Legislative Matters

BL 21-001

Bylaw 2021-01 Candidate Nomination Deposit Amendment to Bylaw 2020-15 Election

Proposed Motions

1. That Bylaw 2021-01 receive first reading.
2. That Bylaw 2021-01 receive second reading.
3. That Bylaw 2021-01 be presented at this meeting for third reading.
4. That Bylaw 2021-01 receive third and final reading.
5. That Council approve authorization of electronic signature for Bylaw 2021-01 in accordance with Section 213 of the Municipal Government Act.

A motion was made by Council Member Melnyk that Bylaw 2021-01 receive first reading. The motion carried unanimously.

A motion was made by Council Member Jensen that Bylaw 2021-01 receive second reading. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Bylaw 2021-01 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Hollands that Bylaw 2021-01 receive third and final reading. The motion carried unanimously.

A motion was made by Council Member McNab that Council approve authorization of electronic signature for Bylaw 2021-01 in accordance with Section 213 of the Municipal Government Act. The motion carried unanimously.

POL 21-001

Budget Management Policy C-FI001

Proposed Motion

That Budget Management Policy C-FI001 be approved, as presented.

A motion was made by Council Member Melnyk that Budget Management Policy C-FI001 be approved, as presented.

Mayor Shaigec deferred discussion on this item to allow for the scheduled Public Hearing at 9:30 a.m.

DELEGATIONS

BL 21-002

9:30 a.m. Public Hearing - Bylaw 2020-16 Use Classification Amendment to Land Use Bylaw 2017-18

Proposed Motions

1. That Bylaw 2020-16 receive second reading.
2. That Bylaw 2020-16 receive third and final reading.

3. That Council approve electronic signature for Bylaw 2020-16 in accordance with Section 213 of the Municipal Government Act.

Mayor Shaigec called the Public Hearing to order at 9:30 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2020-16, and explained the process of the Public Hearing.

Administration presented proposed Bylaw 2020-16.

Verbal Submissions

No verbal submissions were presented.

Written Submissions

No written submissions were received.

Mayor Shaigec closed the Public Hearing at 9:43 a.m.

A motion was made by Council Member Jensen that Bylaw 2020-16 receive second reading. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Bylaw 2020-16 receive third and final reading. The motion carried unanimously.

A motion was made by Council Member Hollands that Council approve electronic signature for Bylaw 2020-16 in accordance with Section 213 of the Municipal Government Act. The motion carried unanimously.

NEW BUSINESS

Legislative Matters

[POL 21-001](#)

Budget Management Policy C-FI001

Proposed Motion

That Budget Management Policy C-FI001 be approved, as presented.

Mayor Shaigec reconvened discussion on this item.

Mayor Shaigec gave the Chair to Deputy Mayor Melnyk.

A motion was made by Mayor Shaigec that Budget Management Policy C-FI001 be amended by replacing paragraphs 1.a., 1.b. and 1.c. under Standards, Executive Limitations as follows:

"1.a. The Chief Administrative Officer (CAO), in conjunction with the Chief Financial Officer, is limited to the net approved budget and may action budget amendments between divisions and/or departments up to the following"

"1.b. A General Manager, in conjunction with the Chief Administrative Officer (CAO), is limited to the net approved budget for their respective Division and may action budget amendments up to the following"

"1.c. A Director, in conjunction with their respective General Manager, is limited to the net approved budget for their respective Department and may

action budget amendments up to the following".

The motion failed by the following vote:

For: 2 - Mayor Shaigec and Council Member Kobasiuk

Against: 4 - Council Member Jensen, Council Member Hollands, Council Member McNab and Council Member Melnyk

Deputy Mayor Melnyk gave the Chair back to Mayor Shaigec.

Mayor Shaigec called on the original motion made by Council Member Melnyk that Budget Management Policy C-FI001 be approved, as presented. The motion carried as follows:

For: 5 - Council Member Jensen, Council Member Kobasiuk, Council Member Hollands, Council Member McNab and Council Member Melnyk

Against: 1 - Mayor Shaigec

DELEGATIONS

[RFD 21-008](#)

10:00 a.m. - Alternative Land Use Services (ALUS) Partnership Advisory Committee Annual Update and Revised Terms of Reference (Darren Haarsma, Producer/Landowner Representative)

Proposed Motions

1. That Council receive the Alternative Land Use Services (ALUS) Partnership Advisory Committee update for information, as presented.
2. That Council approve the 2021 Alternative Land Use Services (ALUS) Partnership Advisory Committee Terms of Reference, as presented.

A motion was made by Council Member McNab that Council receive the Alternative Land Use Services (ALUS) Partnership Advisory Committee update for information, as presented. The motion carried unanimously.

A motion was made by Council Member Melnyk that Council approve the 2021 Alternative Land Use Services (ALUS) Partnership Advisory Committee Terms of Reference, as presented. The motion carried unanimously.

NEW BUSINESS

Legislative Matters

[POL 21-002](#)

Project Funding Policy C-FI002

Proposed Motion

That Project Funding Policy C-FI002 be approved, as presented.

A motion was made by Council Member Jensen that Project Funding Policy C-FI002 be approved, as presented. The motion carried unanimously.

[POL 21-003](#)

Budget Contingency Policy C-FI003

Proposed Motion

That Budget Contingency Policy C-FI003 be approved, as presented.

A motion was made by Council Member Kobasiuk that Budget Contingency Policy C-FI003 be approved, as presented. The motion carried unanimously.

Corporate & Shared Services Matters[RFD 21-004](#)

Alberta Community Partnership - Intermunicipal Collaboration Grant Application

Proposed Motion

That Administration be directed to submit to the Government of Alberta, Alberta Community Partnership (Intermunicipal Collaboration) an application for grant funding in the amount of \$200,000 for the purpose of aligning service systems, projects and agreements between the Town of Stony Plain, City of Spruce Grove and Parkland County as a result of work completed through the Tri-Municipal Regional Plan.

A motion was made by Council Member Hollands that Administration be directed to submit to the Government of Alberta, Alberta Community Partnership (Intermunicipal Collaboration) an application for grant funding in the amount of \$200,000 for the purpose of aligning service systems, projects and agreements between the Town of Stony Plain, City of Spruce Grove and Parkland County as a result of work completed through the Tri-Municipal Regional Plan. The motion carried unanimously.

[RFD 21-006](#)

Alberta Community Partnership - Municipal Restructuring Grant Application

Proposed Motion

That Administration be directed to submit to the Government of Alberta, Alberta Community Partnership (Municipal Restructuring) an application for grant funding in the amount of \$250,000 for Transitional costs and \$950,000 for Infrastructure and Debt Servicing Post Dissolution.

A motion was made by Council Member McNab that Administration be directed to submit to the Government of Alberta, Alberta Community Partnership (Municipal Restructuring) an application for grant funding in the amount of \$250,000 for Transitional Costs and \$950,000 for Infrastructure and Debt Servicing Post Dissolution. The motion carried unanimously.

COMMUNICATIONS[COM 21-003](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Melnyk that the Committee Reports be received for information, as follows:

1. Council Member Kobasiuk commented on dispute resolution information presented by the Edmonton Metropolitan Region Board, an update provided by

- MLA Shane Getson, a Committee Sustainability Committee meeting, an Agriculture Service Board seminar and the Pembina Zone meeting.
2. Council Member Hollands commented on the impact of current restrictions on the TransAlta Tri Leisure Centre.
 3. Council Member McNab commented on the impact of current restrictions on the Stony Plain & Parkland Pioneer Museum.
 4. Council Member Melnyk commented on a Community Sustainability Committee meeting, a tri-regional meeting regarding multi-purpose facilities, a Parkland County Library Board meeting, the Pembina Zone meeting and an update provided by MLA Shane Getson.
 5. Council Member Jensen commented on a North Saskatchewan Headwaters Alliance meeting.
 6. Mayor Shaigec commented on dispute resolution, mediation and appeal mechanism information presented by the Edmonton Metropolitan Region Board.

The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the teleconference meeting at 11:14 a.m.

Mayor

Manager, Legislative Services