



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
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Parklandcounty.com

## Meeting Minutes

### Committee of the Whole

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, March 2, 2021

9:00 AM

Council Chambers

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### CALL TO ORDER

Committee Chairperson Kobasiuk called the virtual meeting to order at 9:00 a.m.

**Present:** 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

#### Administration:

Laura Swain, Interim Chief Administrative Officer  
Dave Cross, General Manager, Agriculture, Community & Protective Services  
Brian Cornforth, Fire Chief  
Barb Shackel-Hardman, Director, Agricultural Services  
Marc Ficht, Director, Strategic Services  
Stefan vandenBerg, Constuction Manager, Strategic Initiatives  
Barb Williams, Manager, Legislative Services  
Lois Tyerman, Legislative Officer, Legislative Services (Recording Secretary)

### ADOPTION OF AGENDA

A motion was made by Mayor Shaigec that the March 2, 2021 Committee of the Whole meeting agenda be adopted, as presented. The motion carried unanimously.

### CONSENT AGENDA

A motion was made by Committee Member Jensen that the Committee consent to approve the following agenda items without debate:

#### Item 4.1

Adoption of February 16, 2021 Committee of the Whole Meeting Minutes  
That the February 16, 2021 Committee of the Whole meeting minutes be adopted, as presented.

#### Item 8.1

Rural Municipalities of Alberta Contact Newsletter

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

**Item 8.2**

**Federation of Canadian Municipalities Update**

That the Federation of Canadian Municipalities update be received for information, as presented.

The motion carried unanimously.

## **NEW BUSINESS**

### **Chief Administrative Officer**

[RFD 21-033](#)

Project Management Office (PMO) Update

**Proposed Motion**

That the Project Management Office Update be received for information, as presented.

Administration presented the Project Management Office update.

Comments and discussion of this item were deferred to later in this meeting to allow for the scheduled 9:15 a.m. Public Input session.

## **DELEGATIONS**

[App 21-011](#)

Public Input - 9:15 a.m. (10 mins.)

Committee Chairperson Kobasiuk asked the virtual meeting gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

## **NEW BUSINESS**

### **Chief Administrative Officer**

[RFD 21-033](#)

Project Management Office (PMO) Update

**Proposed Motion**

That the Project Management Office Update be received for information, as presented.

Administration concluded the Project Management Office update presentation.

A motion was made by Committee Member Hollands that the Project Management Office update be received for information, as presented. The motion carried unanimously.

### **General Manager, Agriculture, Community and Protective Services**

[RFD 21-036](#)

Parkland County COVID-19 Update

**Proposed Motion**

That the Parkland County COVID-19 update be received for information, as presented.

**A motion was made by Committee Member McNab that the Parkland County COVID-19 update be received for information, as presented. The motion carried unanimously.**

[RFD 21-028](#)

Irrigation Feasibility Study Final Report

**Proposed Motion**

That the Irrigation Feasibility Study Final Report be received for information, as presented.

**A motion was made by Committee Member Melnyk that the Irrigation Feasibility Study Final Report be received for information, as presented. The motion carried unanimously.**

**NEXT MEETING**

The next Committee of the Whole meeting is scheduled for April 6, 2021, at 9:00 a.m.

**CLOSE OF MEETING**

Committee Chairperson Kobasiuk closed the meeting at 10:03 a.m.