



# Parkland County

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Parkland County, Alberta  
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## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, March 23, 2021

2:00 PM

Council Chambers

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### CALL TO ORDER

Mayor Shaigec called the virtual meeting to order at 2:00 p.m.

**Present:** 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

#### Administration:

Laura Swain, Interim Chief Administrative Officer/General Manager, Corporate & Shared Services

Dave Cross, General Manager, Agriculture, Community & Protective Services (in part)

Rob McGowan, General Manager, Operations Services (in part)

Jeff Dyck, Chief Financial Officer (in part)

Joshua Culling, Business Development Officer (in part)

Avery Dawes, Municipal Projects Co-Op Student (in part)

Stephen Fegyverneki, Manager, Current Planning (in part)

Karen Oxley, Current Planner (in part)

Lauren Aebig, Director, Strategic Services (in part)

Dawna Woytowich, Municipal Land Specialist (in part)

Marc Ficht, Director, Strategic Initiatives (in part)

Barb Williams, Manager, Legislative Services (in part)

Lois Tyerman, Legislative Officer/Moderator (in part)

Sheryl Cammidge, Legislative Officer/Recording Secretary (in part)

### INSPIRATIONAL REFLECTION

Council Member Jensen offered a short inspirational reflection.

### ADOPTION OF AGENDA

A motion was made by Council Member Kobasiuk that the March 23, 2021 agenda be adopted, as presented. The motion carried unanimously.

### CONSENT AGENDA

A motion was made by Council Member Hollands that Council consent to adopt the following agenda items without debate:

**Agenda Item 4.1 - March 9, 2021 Council Meeting Minutes**

1. That the March 9, 2021 Council meeting minutes be adopted, as presented.
2. That Council approve authorization of electronic signature of the March 9, 2021 Council meeting minutes in accordance with Section 213 of the Municipal Government Act.

**Agenda Item C.1 - 2021 Assessment Review Board Appointments**

1. That Council appoint Richard Barham, Capital Region Assessment Services Commission, as Assessment Review Board Clerk for 2021.
2. That Council appoint Raymond Ralph as Chair of the Assessment Review Board for 2021.
3. That Council appoint Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles and Raymond Ralph as panelists to the 2021 Assessment Review Board.

**Agenda Item E.2 - 2020 Project Funding Amendments**

That Council receive the 2020 project funding amendments for information, as presented.

**Agenda Item 8.1 - Rural Municipalities of Alberta Contact Newsletter**

That the Rural Municipalities of Alberta Contact Newsletter be accepted for information, as presented.

**Agenda Item 8.2 - Federation of Canadian Municipalities Update**

That the Federation of Canadian Municipalities update be received for information, as presented.

The motion carried unanimously.

## **NEW BUSINESS**

### **Chief Financial Officer**

[RFD 21-041](#)

Municipal Operating Support Transfer Grant

**Proposed Motion**

That Council approve the utilization of up to \$540,000 of the Municipal Operating Support Transfer (MOST) Grant in 2021, as presented.

A motion was made by Council Member McNab that Council approve the utilization of up to \$540,000 of the Municipal Operating Support Transfer (MOST) Grant in 2021, as presented. The motion carried unanimously.

### **Chief Administrative Officer**

[RFD 21-047](#)

Support for National Three-Digit Crisis Line Initiative

**Proposed Motions**

1. That Council approve endorsement of a national 3-digit crisis line initiative.

2. That Administration be directed to send a letter to our local Member of Parliament, the Federal Minister of Health, the Canadian Radio-Television and Telecommunications Commission (CRTC) and local area municipalities indicating Parkland County's support for a national three-digit crisis hot line initiative.

**A motion was made by Council Member Melnyk that Council approve endorsement of a national 3-digit crisis line initiative. The motion carried unanimously.**

**A motion was made by Council Member Jensen that Administration be directed to send a letter to our local Member of Parliament, the Federal Minister of Health, the CRTC and local area municipalities indicating Parkland County's support for a national three-digit crisis hot line initiative.**

## **DELEGATIONS**

[App 21-013](#)

2:15 p.m. - Public Input (10 minutes)

**Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. The following person spoke:**

**Les Hinz, Parkland County resident, expressed concern and provided a petition objecting to the proposed installation of an internet tower in the Rolling Hills subdivision.**

## **NEW BUSINESS**

### **Legislative Matters**

[BL 21-008](#)

Bylaw 2021-06 Repeal of Wabamun Bylaws

#### **Proposed Motions**

1. That Bylaw 2021-06 receive first reading.
2. That Bylaw 2021-06 receive second reading.
3. That Bylaw 2021-06 be presented at this meeting for third reading.
4. That Bylaw 2021-06 receive third and final reading.
5. That Council approve authorization of electronic signature for Bylaw 2021-06 in accordance with Section 213 of the Municipal Government Act.

**A motion was made by Council Member Kobasiuk that Bylaw 2021-06 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member Hollands that Bylaw 2021-06 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member McNab that Bylaw 2021-06 be presented at this meeting for third reading. The motion carried unanimously.**

**A motion was made by Council Member Melnyk that Bylaw 2021-06 receive third and final reading and, that it be declared finally passed. The motion carried unanimously.**

**A motion was made by Council Member Jensen that Council approve**

authorization of electronic signature for Bylaw 2021-06 in accordance with Section 213 of the Municipal Government Act. The motion carried unanimously.

[BL 21-009](#)

Bylaw 2021-07 Redistricting NE & Pt. SW 34-52-26-W4M Amendment to Land Use Bylaw 2017-18 and Proposed Conceptual Scheme for Section 34-52-26-W4M within Acheson Zone 6

**Proposed Motions**

1. That Bylaw 2021-07 receive first reading.
2. That a Public Hearing be scheduled for April 27, 2021 at 9:30 a.m. in Council Chambers to hear public comment on Bylaw 2021-07.

A motion was made by Council Member Kobasiuk that Bylaw 2021-07 receive first reading. The motion carried unanimously.

A motion was made by Council Member Hollands that a Public Hearing be scheduled for April 27, 2021 at 9:30 a.m. in Council Chambers to hear public comment on Bylaw 2021-07. The motion carried unanimously.

**COMMUNICATIONS**

[COM 21-022](#)

Committee Reports

**Proposed Motion**

That the Committee Reports be received for information, as presented.

A motion was made by Council Member McNab that the Committee Reports be received for information, as follows:

1. Council Member Kobasiuk participated in the Rural Municipalities of Alberta conference.
2. Council Member Hollands commented on the Alberta Capital Region Wastewater Commission annual audit.
3. Council Member McNab commented on the Stony Plain & Parkland Pioneer Museum executive report.
4. Council Member Melnyk participated in the Rural Municipalities of Alberta conference, commented on The Evergreens Foundation and preliminary funding approval for the Victor Lake project, participated in the Tri-County Ag Study and participated in a discussion regarding Germany's coal phase out.

The motion carried unanimously.

**CLOSED SESSION**

[RFD 21-043](#)

Closed Session

**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 23 of the Freedom of Information and Protection of Privacy Act.

A motion was made by Council Member Melnyk that Council convene in closed session at 2:38 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 23 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.

[PRE 21-005](#)

Tax Forfeiture Property #1

FOIP Section 24 - Advice from officials

In addition to all members of Council, the following members of Administration were present for Closed Session - Tax Forfeiture Property #1: Laura Swain, Interim Chief Administrative Officer/General Manager, Corporate & Shared Services; Lauren Aebig, Director, Strategic Services; and Dawna Woytowich, Municipal Land Specialist.

[PRE 21-008](#)

Tax Forfeiture Property #2

FOIP Section 24 - Advice from officials

In addition to all members of Council, the following members of Administration were present for Closed Session - Tax Forfeiture Property #2: Laura Swain, Interim Chief Administrative Officer/General Manager, Corporate & Shared Services; Lauren Aebig, Director, Strategic Services; and Dawna Woytowich, Municipal Land Specialist.

[PRE 21-006](#)

Collaborative Economic Development

FOIP Section 21 - Harmful to intergovernmental relations

FOIP Section 24 - Advice from officials

In addition to all members of Council, the following members of Administration were present for Closed Session - Collaborative Economic Development: Laura Swain, Interim Chief Administrative Officer/General Manager, Corporate & Shared Services.

[PRE 21-010](#)

Capital Projects Discussion

FOIP Section 21 - Harmful to intergovernmental relations

FOIP Section 24 - Advice from officials

In addition to all members of Council, the following members of Administration were present for Closed Session - Capital Projects Discussion: Laura Swain, Interim Chief Administrative Officer/General Manager, Corporate & Shared Services.

[RFD 21-044](#)

Regular Session

**Proposed Motion**

That Council revert to regular meeting session.

A motion was made by Council Member Jensen that Council revert to regular meeting session at 3:46 p.m. The motion carried unanimously.

Attendance

In addition to all members of Council, the following members of Administration were present: Laura Swain, Interim Chief Administrative Officer/General Manager, Corporate & Shared Services; Barb Williams, Manager, Legislative Services; Lois Tyerman, Legislative Officer/Moderator; and Sheryl Cammidge, Legislative Officer/Recording Secretary.

## **BUSINESS ARISING FROM CLOSED SESSION**

### **Tax Forfeiture Property #1**

A motion was made by Council Member Kobasiuk that Council accept the Comparative Market Analysis and Listing Highlight Sheet for information, as presented. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Council authorize Administration to proceed with the sale of the subject parcel based on the Current Market Value, as presented. The motion carried unanimously.

### **Tax Forfeiture Property #2**

A motion was made by Council Member Hollands that Council accept the Comparative Market Analysis and Listing Highlight Sheet for information, as presented. The motion carried unanimously.

A motion was made by Council Member Hollands that Council authorize Administration to proceed with the sale of the subject parcel based on the Current Market Value, as presented. The motion carried unanimously.

### **Collaborative Economic Development**

A motion was made by Council Member McNab that Council approve to sign the Memorandum of Understanding in support of the Collaborative Economic Development initiative. The motion carried by the following vote:

**For:** 5 - Mayor Shaigec, Council Member Jensen, Council Member Kobasiuk, Council Member Hollands and Council Member Melnyk

**Against:** 1 - Council Member McNab

## **CLOSE OF MEETING**

Mayor Shaigec closed the virtual meeting at 3:50 p.m.

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Mayor

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**Manager, Legislative Services**