



Parkland County

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Meeting Minutes

Committee of the Whole

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, April 6, 2021

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chairperson Phyllis Kobasiuk called the virtual meeting to order at 9:04 a.m.

Present: 5 - Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Absent: 1 - Council Member AnnLisa Jensen

Administration:

Laura Swain, Interim Chief Administrative Officer/General Manager, Corporate & Shared Services

Dave Cross, General Manager, Agriculture, Community & Protective Services (in part)

Rob McGowan, General Manager, Operations Services (in part)

Robert Fernandez, Director, Economic Diversification (in part)

Barb Shackel-Hardman, Director Agricultural Services (in part)

James Leskiw, Program Manager Agronomics (in part)

Krista Quesnel, Manager, Community Sustainability (in part)

Nancy Domijan, Director, Planning & Development Services (in part)

Barb Williams, Manager, Legislative Services (in part)

Lois Tyerman, Legislative Officer/Moderator (in part)

Sheryl Cammidge, Legislative Officer/Recording Secretary (in part)

ADOPTION OF AGENDA

A motion was made by Committee Member Hollands that the April 6, 2021 agenda be adopted with the addition of a verbal presentation by Planning & Development Services regarding the Canadian Carmelite Charitable Society development following Public Input. The motion carried unanimously.

CONSENT AGENDA

A motion was made by Committee Member McNab that the Committee of the Whole consent to adopt the following agenda items without debate:

Agenda Item 4.1 - March 2, 2021 Committee of the Whole Meeting Minutes

1. That the March 2, 2021 Committee of the Whole meeting minutes be adopted, as presented.
2. That Committee of the Whole approve authorization of electronic signature of the March 2, 2021 Committee of the Whole meeting minutes in accordance with Section 213 of the Municipal Government Act.

Agenda Item 8.1 - Rural Municipalities of Alberta Contact Newsletter

That the Rural Municipalities of Alberta Contact Newsletter be accepted for information, as presented.

Agenda Item 8.2 - Federation of Canadian Municipalities Update

That the Federation of Canadian Municipalities update be received for information, as presented.

The motion carried unanimously.

DELEGATIONS

[App 21-011](#)

Public Input - 9:15 a.m. (10 mins.)

Committee Chairperson Phyllis Kobasiuk advised that Committee members have consented to Public Input being more than 10 minutes in duration and asked if there were any issues that the public wishes to bring to the attention of Parkland County.

The following persons spoke:

1. Shelley Gordon is opposed to the Canadian Carmelite Charitable Society development.
2. Katherine MacKenzie supports the Canadian Carmelite Charitable Society development.
3. Kevin Lynch supports the Canadian Carmelite Charitable Society development.
4. Patricia Stephen supports the Canadian Carmelite Charitable Society development.
5. Genevieve Olivier is opposed to the Canadian Carmelite Charitable Society development.
6. Ed Fisher is opposed to the Canadian Carmelite Charitable Society development.
7. Charlette Opper supports the Canadian Carmelite Charitable Society development.
8. Brandi Jodoin expressed concern but is not opposed to the Canadian Carmelite Charitable Society development.
9. Leanne Warrenchuk is opposed to the Canadian Carmelite Charitable Society development.

Committee Chairperson Phyllis Kobasiuk deferred Public Input to allow for the scheduled 10:00 a.m. and 10:30 a.m. delegations.

Recess

Committee Chairperson Phyllis Kobasiuk recessed the meeting at 10:01 a.m. and reconvened the meeting at 10:05 a.m.

[App 21-014](#)

10:00 a.m. Appointment - Hamlet Reinvestment Strategy Update
(James Richardson, MNP LLP)

Proposed Motion

That the Hamlet Reinvestment Strategy Update be received for information, as presented.

James Richardson of MNP LLP presented the Hamlet Reinvestment Strategy Update.

A motion was made by Committee Member Melnyk that the Hamlet Reinvestment Strategy Update be received for information, as presented. The motion carried unanimously.

[RFD 21-053](#)

10:30 a.m. Appointment - Conway Global Branding and Marketing Strategy Final Report
(Guillermo Mazier, Conway Global)

Proposed Motion

That the Conway Global Branding and Marketing Strategy Final Report be received for information, as presented.

Guillermo Mazier of Conway Global presented the Conway Global Branding and Marketing Strategy Final Report.

A motion was made by Mayor Rod Shaigec that the Conway Global Branding and Marketing Strategy Final Report be received for information, as presented. The motion carried unanimously.

Recess

Committee Chairperson Phyllis Kobasiuk recessed the meeting at 11:09 a.m. and reconvened the meeting at 11:14 a.m.

[App 21-011](#)

Public Input - 9:15 a.m. (10 mins.)

Committee Chairperson Phyllis Kobasiuk reconvened Public Input. The following persons spoke:

10. Philip Elder supports the Canadian Carmelite Charitable Society development

11. Tom Hughes is opposed to the Canadian Carmelite Charitable Society development.

12. Dan Mackell supports the Canadian Carmelite Charitable Society development.

13. Phyllis Pawluck supports the Canadian Carmelite Charitable Society development.

14. Louise Gunderson supports the Canadian Carmelite Charitable Society development.

15. Susanne Greenhowe-Weis is opposed to the Canadian Carmelite Charitable Society development.

16. Deborah Bloomer is opposed to the Canadian Carmelite Charitable Society development.

17. Milene Albers supports the Canadian Carmelite Charitable Society development.

Canadian Carmelite Charitable Society Development

Rob McGowan, General Manager, Operations Services and Nancy Domijan, Director, Planning & Development Services provided an overview of the Canadian Carmelite Charitable Society development. Ms. Domijan advised of the anticipated Land Use Bylaw optimization strategy and indicated a presentation regarding the Canadian Carmelite Charitable Society development will be provided at the April 13, 2021 Council meeting.

Committee Chairperson Phyllis Kobasiuk gave the chair to Past Deputy Mayor Tracey Melnyk.

A motion was made by Committee Member Phyllis Kobasiuk that Administration be directed to provide a presentation regarding the Canadian Carmelite Charitable Society development at the April 13, 2021 Council meeting. The motion carried unanimously.

Past Deputy Mayor Tracey Melnyk gave the chair back to Committee Chairperson Phyllis Kobasiuk.

NEW BUSINESS

General Manager, Agriculture, Community and Protective Services

[RFD 21-039](#)

Small Agricultural Holdings Viability Scan Final Report

Proposed Motion

That the Small Agricultural Holdings Viability Scan Final Report be received for information, as presented.

Administration presented the Small Agricultural Holdings Viability Scan Final Report.

A motion was made by Committee Member Hollands that the Small Agricultural Holdings Viability Scan Final Report be received for information, as presented. The motion carried unanimously.

[RFD 21-051](#)

Agricultural Policies Rescindment Presentation

Proposed Motion

That the Agricultural Policies Rescindment presentation be received for information, as presented.

Administration presented the Agricultural Policies Rescindment presentation.

A motion was made by Committee Member McNab that the Agricultural

Policies Rescindment presentation be received for information, as presented.
The motion carried unanimously.

CLOSED SESSION

[RFD 21-034](#)

Closed Session

Proposed Motion

That the Committee of the Whole convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 23 of the Freedom of Information and Protection of Privacy Act.

A motion was made by Committee Member Tracey Melnyk that the Committee of the Whole convene in closed session at 12:24 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 23 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.

[PRE 21-004](#)

Economic Diversification Matters

FOIP Section 16 - Harmful to business interests of third party
FOIP Section 24 - Advice from officials

In addition to the five members of Committee of the Whole, the following members of Administration were present for Closed Session - Economic Diversification Matters: Laura Swain, Interim Chief Administrative Officer/General Manager, Corporate & Shared Services and Robert Fernandez, Director, Economic Diversification.

[RFD 21-035](#)

Regular Meeting Session

Proposed Motion

That the Committee of the Whole revert to regular meeting session.

A motion was made by Mayor Rod Shaigec that the Committee of the Whole revert to regular meeting session at 1:29 p.m. The motion carried unanimously.

Attendance

In addition to the five members of Committee of the Whole, the following members of Administration were present: Laura Swain, Interim Chief Administrative Officer/General Manager, Corporate & Shared Services; Barb Williams, Manager, Legislative Services; Lois Tyerman, Legislative Officer/Moderator; and Sheryl Cammidge, Legislative Officer/Recording Secretary.

NEXT MEETING

The next Committee of the Whole meeting is scheduled for April 20, 2021 at 9:00 a.m.

CLOSE OF MEETING

Committee Chairperson Phyllis Kobasiuk adjourned the meeting at 1:30 p.m.

Committee Chair

Recording Secretary