



Parkland County

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Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, May 11, 2021

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the virtual meeting to order at 9:00 a.m.

Present: 5 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Phyllis Kobasiuk, Council Member John McNab and Council Member Tracey Melnyk

Absent: 1 - Council Member Darrell Hollands

Administration:

Laura Swain, Interim Chief Administrative Officer/General Manager, Corporate & Shared Services

Dave Cross, General Manager, Agriculture, Community & Protective Services

Rob McGowan, General Manager, Operations Services

Sarah Mate, Director, Community Services (in part)

Suzanne Merrills, Supervisor, Community Services (in part)

Jody Hancock, Director, Engineering Services (in part)

Amanda Soetaert, Project Engineer (in part)

Joshua Culling, Business Development Officer (in part)

Barb Williams, Manager, Legislative Services

Lois Tyerman, Legislative Officer/Moderator

Sheryl Cammidge, Legislative Officer/Recording Secretary

Mayor Shaigec expressed appreciation for support received regarding the Tomahawk wildfire.

Laura Swain, Interim Chief Administrative Officer/General Manager, Corporate & Shared Services provided an update on the Tomahawk wildfire.

Council Member Melnyk also expressed appreciation for support received regarding the Tomahawk wildfire.

INSPIRATIONAL REFLECTION

Council Member McNab offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Jensen that the May 11, 2021 agenda be adopted, as presented. The motion carried unanimously.

CONSENT AGENDA

A motion was made by Council Member Kobasiuk that Council consent to adopt the following agenda items without debate:

Agenda Item C.3 - Rescindment of Agricultural Policies

1. That Council rescind Policy C-AG01 Agricultural Equipment Rental.
2. That Council rescind Policy C-AG02 Clubroot Management.
3. That Council rescind Policy C-AG03 Shelterbelt Trees.
4. That Council rescind Policy C-AG04 Roadside Seeding.
5. That Council rescind Policy C-AG06 Coyote Control.
6. That Council rescind Policy C-AG07 Ground Squirrel and Gopher Control.
7. That Council rescind Policy C-AG08 Vegetation Control.
8. That Council rescind Policy C-AG13 Topsoil Removal.
9. That Council rescind Policy C-AG14 Weed Inspectors.
10. That Council rescind Policy C-AG 20 Seed Cleaning Plant Assistance.
11. That Council rescind Policy C-AG21 Soil Conservation.

Agenda Item D.1 - Council Committees Work Plans

That the 2021-2022 Work Plans for the Agricultural Service Board, Community Sustainability Committee and Economic Diversification Committee be approved, as presented.

Agenda Item 8.1 - Rural Municipalities of Alberta Contact Newsletter

That the Rural Municipalities of Alberta Contact Newsletter be accepted for information, as presented.

Agenda Item 8.2 - Federation of Canadian Municipalities Update

That the Federation of Canadian Municipalities update be received for information, as presented.

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 21-015](#)

Adoption of April 27, 2021 Council Meeting Minutes

Proposed Motions

1. That the April 27, 2021 Council meeting minutes be adopted, as presented.
2. That Council approve authorization of electronic signature for the April 27, 2021 Council meeting minutes in accordance with Section 213 of the Municipal Government Act.

A motion was made by Council Member Kobasiuk that the April 27, 2021 Council meeting minutes be amended to omit Council Member Kobasiuk as being in attendance for Closed Session - KPMG 2020 Audited Financial

Statements. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Council approve authorization of electronic signature for the April 27, 2021 Council meeting minutes in accordance with Section 213 of the Municipal Government Act. The motion carried unanimously.

DELEGATIONS

[App 21-027](#)

9:15 a.m. - Public Input (10 minutes)

Mayor Shaigec stated at the onset of the meeting that there were no registered speakers for Public Input.

NEW BUSINESS

Mayor and Council Member Matters

[RFD 21-083](#)

Potentially Contaminated Soils Policy

Proposed Motion

That Council direct Administration to prepare a Potentially Contaminated Soils Policy and present this policy for review at the Committee of the Whole meeting on July 6, 2021.

Mayor Shaigec gave the Chair to Deputy Mayor Kobasiuk.

A motion was made by Mayor Shaigec that Council direct Administration to prepare a Potentially Contaminated Soils Policy and present this policy for review at the Committee of the Whole meeting on July 6, 2021.

Deputy Mayor Kobasiuk gave the Chair back to Mayor Shaigec. Mayor Shaigec deferred discussion on this item to allow for the scheduled 9:30 a.m. Public Hearing.

DELEGATIONS

[BL 21-027](#)

9:30 a.m. Public Hearing - Bylaw 2021-08 Road Closure for Purpose of Sale and Consolidation - Portion of Railway Avenue, S.E. 15-53-5-W5M

Proposed Motion

That Bylaw 2021-08 receive first reading.

Mayor Shaigec called the Public Hearing to order at 9:33 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2021-08, and explained the process of the Public Hearing.

Administration presented proposed Bylaw 2021-08.

Verbal Submissions

1. Marlene St. Pierre expressed concern with clear cutting of trees along

Railway Avenue and concern regarding prior and existing drainage issues. Further, Ms. St. Pierre asked if trees will be replanted along Railway Avenue by the owners requesting the road closure or by the County.

2. Jennifer Moffatt indicated she has no particular objection to Bylaw 2021-08.

Written Submissions

1. Marlene and Brian St. Pierre expressed concern with Bylaw 2021-08.
2. Jennifer Moffatt expressed concern with Bylaw 2021-08.
3. Chris and Tory Tagg; Terry and Lee Degner; Dan and Henrietta Chugg; Dave Van de Guchte; Dale and Suzanne Degner; Thomas and Janet Greidanus; Sandy and Ted Redmond; and Mark and Sandy Gunderson jointly support of Bylaw 2021-08.

Mayor Shaigec closed the Public Hearing at 9:57 a.m.

A motion was made by Council Member McNab that Bylaw 2021-08 receive first reading. The motion carried unanimously.

[BL 21-029](#)

10:00 a.m. Public Hearing - Bylaw 2021-09 Road Closure for Purpose of Lease - Portion of Railway Avenue, S.E. 15-53-5-W5M

Proposed Motion

That Bylaw 2021-09 receive first reading

Mayor Shaigec called the Public Hearing to order at 10:00 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2021-09, and explained the process of the Public Hearing.

Administration presented proposed Bylaw 2021-09.

Verbal Submissions

1. Marlene St. Pierre expressed concern that the terms of the Lease are not part of the Public Hearing process, drainage issues due to the removal of a culvert and identified existing encroachments on the proposed lease area.
2. Jennifer Moffatt expressed concern that the proposed sale and lease is of benefit to a single landowner and releases the benefit and stewardship of the land from the County to a single landowner and impacts several adjacent landowners.

Written Submissions

1. Marlene and Brian St. Pierre expressed concern with Bylaw 2021-09.
2. Jennifer Moffatt expressed concern with Bylaw 2021-09.
3. Chris and Tory Tagg; Terry and Lee Degner; Dan and Henrietta Chugg; Dave Van de Guchte; Dale and Suzanne Degner; Thomas and Janet Greidanus; Sandy and Ted Redmond; and Mark and Sandy Gunderson jointly support of Bylaw 2021-09.

Mayor Shaigec closed the Public Hearing at 10:58 a.m.

A motion was made by Council Member Melnyk that Bylaw 2021-09 receive first reading. The motion carried by the following vote:

For: 4 - Mayor Shaigec, Council Member Jensen, Council Member Kobasiuk and Council Member Melnyk

Against: 1 - Council Member McNab

Recess

Mayor Shaigec recessed the meeting at 10:59 a.m. and reconvened the meeting at 11:10 a.m. Council Member Jensen was not present at 11:10 a.m.

[RFD 21-081](#)

10:30 a.m. Appointment - Transportation Master Plan, April 2021

Proposed Motion

That the Transportation Master Plan, April 2021 report be accepted for information, as presented.

Council Member Jensen joined the meeting at 11:13 a.m.

A motion was made by Council Member Jensen that the Transportation Master Plan, April 2021 report be accepted for information, as presented. The motion carried unanimously.

NEW BUSINESS

Mayor and Council Member Matters

[RFD 21-083](#)

Potentially Contaminated Soils Policy

Proposed Motion

That Council direct Administration to prepare a Potentially Contaminated Soils Policy and present this policy for review at the Committee of the Whole meeting on July 6, 2021.

Mayor Shaigec reconvened discussion on this item and gave the Chair to Deputy Mayor Kobasiuk.

An amending motion was made by Mayor Shaigec that Council direct Administration to prepare a Potentially Contaminated Soils Policy and present this policy for review at the Committee of the Whole meeting on September 7, 2021.

Mayor Shaigec withdrew the amending motion.

Mayor Shaigec advised he will propose a single amending motion regarding Agenda Items A.1 Acceptance of Potentially Contaminated Soils Policy, A.2 Service Connection Requirement for Water and Wastewater Servicing Policy, A.3 Multi Parcel Country Residential Subdivision Approval Policy, A.4 Capital and Operating Cost Sharing Policy and A.5 Agricultural Impact Assessment Policy

[RFD 21-088](#)

Service Connection Requirements for Water and Wastewater Servicing Policy

Proposed Motion

That Council direct Administration to prepare a Service Connection Requirements for Water and Wastewater Servicing policy and present this policy for review at the Committee of the Whole meeting on July 6, 2021.

This agenda item was not formally discussed and no motion was proposed.

[RFD 21-086](#)

Multi-Parcel Country Residential Subdivision Approval Policy

Proposed Motion

That Council direct Administration to prepare a Multi-Parcel Country Residential Subdivision Approval policy and present this policy for review at the Committee of the Whole meeting on July 6, 2021.

This agenda item was not formally discussed and no motion was proposed.

[RFD 21-085](#)

Capital and Operating Cost-Sharing Policy

Proposed Motion

That Council direct Administration to prepare a Capital and Operating Cost-Sharing Policy and present this policy for review at the Committee of the Whole meeting on July 6, 2021.

This agenda item was not formally discussed and no motion was proposed.

[RFD 21-084](#)

Agricultural Impact Assessment Policy

Proposed Motion

That Council direct Administration to prepare an Agricultural Impact Assessment policy and present this policy for review at the Committee of the Whole meeting on July 6, 2021.

This agenda item was not formally discussed and no motion was proposed.

An amending motion was made by Mayor Shaigec that Administration be directed to prepare a report outlining information and potential policy development regarding Acceptance of Potentially Contaminated Soils, Service Connection Requirement for Water and Wastewater Servicing, Multi Parcel Country Residential Subdivision Approval, Capital and Operating Cost Sharing and Agricultural Impact Assessment for review at the September 7, 2021 Committee of the Whole meeting. The motion carried by the following vote:

For: 3 - Mayor Shaigec, Council Member Jensen and Council Member Kobasiuk

Against: 2 - Council Member McNab and Council Member Melnyk

Deputy Mayor Kobasiuk gave the Chair back to Mayor Shaigec.

Agriculture, Community and Protective Services Matters**RFD 21-079**

Hycrest Place Community League - Amendment to License of Occupation

Proposed Motion

That Council approve the addition of a gazebo and a shipping container to Schedule "B" of the License of Occupation between Parkland County and Hycrest Place Community Association, as presented.

A motion was made by Council Member Kobasiuk that Council approve the addition of a gazebo and a shipping container to Schedule "B" of the License of Occupation between Parkland County and Hycrest Place Community Association, as presented. The motion carried unanimously.

RFD 21-082

2021 Not for Profit Organization Grant Funding Allocation - Hamlet of Wabamun

Proposed Motion

That the 2021 Not for Profit Organization Grant Funding Allocation for the Hamlet of Wabamun of \$14,687 be approved, as presented.

A motion was made by Council Member McNab that the 2021 Not for Profit Organization Grant Funding Allocation for the Hamlet of Wabamun of \$14,687 be approved, as presented. The motion carried unanimously.

Legislative Matters**BL 21-026**

Bylaw 2021-15 Repeal of Wabamun Bylaws

Proposed Motions

1. That Bylaw 2021-15 receive first reading.
2. That Bylaw 2021-15 receive second reading.
3. That Bylaw 2021-15 be presented at this meeting for third reading.
4. That Bylaw 2021-15 receive third and final reading.
5. That Council approve authorization of electronic signature for Bylaw 2021-15 in accordance with Section 213 of the Municipal Government Act.

A motion was made by Council Member Melnyk that Bylaw 2021-15 receive first reading. The motion carried unanimously.

A motion was made by Council Member Jensen that Bylaw 2021-15 receive second reading. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Bylaw 2021-15 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member McNab that Bylaw 2021-15 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

A motion was made by Council Member Melnyk that Council approve authorization of electronic signature for Bylaw 2021-15 in accordance with Section 213 of the Municipal Government Act. The motion carried unanimously.

[BL 21-028](#)

Bylaw 2021-16 Hamlet of Wabamun Specific Fees and Charges

Proposed Motions

1. That Bylaw 2021-16 receive first reading.
2. That Bylaw 2021-16 receive second reading.
3. That Bylaw 2021-16 be presented at this meeting for third reading.
4. That Bylaw 2021-16 receive third and final reading.
5. That Council approve authorization of electronic signature for Bylaw 2021-16 in accordance with Section 213 of the Municipal Government Act.

A motion was made by Council Member Jensen that Bylaw 2021-16 receive first reading. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Bylaw 2021-16 receive second reading. The motion carried unanimously.

A motion was made by Council Member McNab that Bylaw 2021-16 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Melnyk that Bylaw 2021-16 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

A motion was made by Council Member Jensen that Council approve authorization of electronic signature for Bylaw 2021-16 in accordance with Section 213 of the Municipal Government Act. The motion carried unanimously.

COMMUNICATIONS[COM 21-037](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Kobasiuk that the Committee Reports be received for information, as follows:

1. Council Member Jensen commented on the Headwaters Alliance and Sturgeon River Watershed Alliance.
2. Council Member Kobasiuk commented on a meeting with the RCMP regarding police funding, a meeting with the Community Planning Association and a Brownlee LLP update.
3. Council Member McNab commented on the Stony Plain Seed Cleaning Association.
4. Council Member Melnyk participated in a meeting with Parkland School Division No. 70, Parkland County Library Board and an Agri Foods discussion.
5. Mayor Shaigec participated in a Rural Agricultural Master Plan meeting and commented on the 100 Year Agricultural award to the Scheideman family.

The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the virtual meeting at 12:44 p.m.

Mayor

Manager, Legislative Services