



# Parkland County

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Parkland County, Alberta  
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## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, June 22, 2021

9:00 AM

Council Chambers

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### CALL TO ORDER

Mayor Shaigec called the virtual meeting to order at 9:00 a.m.

**Present:** 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

#### Administration:

Laura Swain, Interim Chief Administrative Officer/General Manager, Corporate & Shared Services  
Dave Cross, General Manager, Agriculture, Community & Protective Services  
Rob McGowan, General Manager, Operations Services  
Jeff Dyck, Chief Financial Officer  
Sarah Mate, Director, Community Services (in part)  
Lauren Aebig, Director, Strategic Services (in part)  
Michelle Kirchmayer, Director, Assessment, Tax & Financial Systems (in part)  
Leo Girard, Director, Public Works (in part)  
Jody Hancock, Director, Engineering Services (in part)  
Nancy Domijan, Director, Planning & Development Services (in part)  
Karen Oxley, Current Planner (in part)  
Avery Dawes, Municipal Projects Co-Op Student (in part)  
Barb Williams, Manager, Legislative Services  
Lois Tyerman, Legislative Officer/Moderator  
Sheryl Cammidge, Legislative Officer/Recording Secretary

### INSPIRATIONAL REFLECTION

Council Member Kobasiuk offered a short inspirational reflection.

### ADOPTION OF AGENDA

A motion was made by Council Member McNab that the June 22, 2021 agenda be adopted, as presented. The motion carried unanimously.

### CONSENT AGENDA

A motion was made by Council Member Melnyk that Council consent to adopt the following agenda items without debate:

**Agenda Item 4.1 - June 8, 2021 Council Meeting Minutes**

1. That the June 8, 2021 Council meeting minutes be adopted, as presented.
2. That Council approve authorization of electronic signature of the June 8, 2021 Council meeting minutes in accordance with Section 213 of the Municipal Government Act.

**Agenda Item 8.1 - Rural Municipalities of Alberta Contact Newsletter**

That the Rural Municipalities of Alberta Contact Newsletter be accepted for information, as presented.

**Agenda Item 8.2 - Federation of Canadian Municipalities Update**

That the Federation of Canadian Municipalities update be received for information, as presented.

The motion carried unanimously.

## **NEW BUSINESS**

### **Chief Administrative Officer**

[RFD 21-113](#)

Request to Schedule Regular Council Meeting on July 6, 2021 at 1:30 p.m.

**Proposed Motion**

That Council schedule a regular Council meeting on July 6, 2021 at 1:30 p.m.

A motion was made by Council Member Jensen that Council schedule a regular Council meeting on July 6, 2021 at 1:30 p.m. The motion carried unanimously.

### **Legislative Matters**

[BL 21-032](#)

Bylaw 2021-18 Repeal of Wabamun Bylaws

**Proposed Motions**

1. That Bylaw 2021-18 receive first reading.
2. That Bylaw 2021-18 receive second reading.
3. That Bylaw 2021-18 be presented at this meeting for third reading.
4. That Bylaw 2021-18 receive third and final reading.
5. That Council approve authorization of electronic signature for Bylaw 2021-18 in accordance with Section 213 of the Municipal Government Act.

A motion was made by Council Member Kobasiuk that Bylaw 2021-18 receive first reading. The motion carried unanimously.

A motion was made by Council Member Hollands that Bylaw 2021-18 receive second reading. The motion carried unanimously.

A motion was made by Council Member McNab that Bylaw 2021-18 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Melnyk that Bylaw 2021-18 receive third and final reading and, that it be declared finally passed. The motion carried unanimously.

A motion was made by Council Member Jensen that Council approve authorization of electronic signature for Bylaw 2021-18 in accordance with Section 213 of the Municipal Government Act. The motion carried unanimously.

#### [BL 21-034](#)

Bylaw 2021-19 Repeal Bylaw 2020-14 Temporary Mandatory Face Coverings

##### **Proposed Motion**

1. That Bylaw 2021-19 receive first reading.
2. That Bylaw 2021-19 receive second reading.
3. That Bylaw 2021-19 be presented at this meeting for third reading.
4. That Bylaw 2021-19 receive third and final reading.
5. That Council approve electronic signature for Bylaw 2021-19 in accordance with Section 213 of the Municipal Government Act.

A motion was made by Council Member Kobasiuk that Bylaw 2021-19 receive first reading. The motion carried unanimously.

Mayor Shaigec deferred discussion on this agenda item to allow for the scheduled Public Input delegation at 9:15 a.m.

## **DELEGATIONS**

#### [App 21-035](#)

9:15 a.m. - Public Input (10 minutes)

Mayor Shaigec asked if there were any issues that the public wishes to bring to the attention of Parkland County. The following persons spoke:

1. Dustin Primeau, Parkland County resident, expressed concern with power supply to his food truck at the waterfront within the Hamlet of Wabamun.
2. Caroline Campbell, Parkland County resident, expressed support for rescinding Bylaw 2020-14 Temporary Mandatory Face Coverings.

## **Legislative Matters**

#### [BL 21-034](#)

Bylaw 2021-19 Repeal Bylaw 2020-14 Temporary Mandatory Face Coverings

##### **Proposed Motion**

1. That Bylaw 2021-19 receive first reading.
2. That Bylaw 2021-19 receive second reading.
3. That Bylaw 2021-19 be presented at this meeting for third reading.
4. That Bylaw 2021-19 receive third and final reading.
5. That Council approve electronic signature for Bylaw 2021-19 in accordance with Section 213 of the Municipal Government Act.

Mayor Shaigec reconvened discussion on this agenda item.

A motion was made by Council Member Hollands that Bylaw 2021-19 receive second reading. The motion carried unanimously.

A motion was made by Council Member McNab that Bylaw 2021-19 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Melnyk that Bylaw 2021-19 receive third and final reading and, that it be declared finally passed. The motion carried unanimously.

A motion was made by Council Member Jensen that Council approve authorization of electronic signature for Bylaw 2021-19 in accordance with Section 213 of the Municipal Government Act. The motion carried unanimously.

### **Chief Financial Officer**

#### **RFD 21-104**

2021 Tax Recovery Public Auction Reserve Bids and Conditions of Sale

#### **Proposed Motions**

1. That Council approve the Terms and Conditions of Sale for the 2021 Public Auction, as presented.
2. That Council approve the Reserve Bids for properties being offered for sale at the public auction on Wednesday September 15, 2021 at 10:00 a.m., as presented.

A motion was made by Council Member Kobasiuk that Council approve the Terms and Conditions of Sale for the 2021 Public Auction, as presented. The motion carried unanimously

A motion was made by Council Member Hollands that Council approve the Reserve Bids for properties being offered for sale at the public auction on Wednesday September 15, 2021 at 10:00 a.m., as presented. The motion carried unanimously.

### **DELEGATIONS**

#### **BL 21-033**

9:30 a.m. Public Hearing - Bylaw 2021-17 Legend Estates Overlay Amendment to Land Use Bylaw 2017-18

#### **Proposed Motions**

1. That Bylaw 2021-17 receive second reading.
2. That Bylaw 2021-17 receive third and final reading.
3. That Council approve authorization of electronic signature for Bylaw 2021-17 in accordance with Section 213 of the Municipal Government Act.

Mayor Shaigec called the Public Hearing to order at 9:32 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2021-17, and explained the process of the Public Hearing.

Administration presented proposed Bylaw 2021-17.

#### **Verbal Submissions**

1. Grant Dorosh, Parkland County resident, expressed concern with drainage issues on his land which is adjacent to the Legend Estates subdivision.

Mayor Shaigec paused the Public Hearing at 9:42 a.m. as Council Member Kobasiuk experienced internet connectivity issues and was disconnected from the meeting. Council Member Kobasiuk re-connected to the meeting and the Public Hearing resumed at 9:44 a.m.

Grant Dorosh continued with his submission. Mr. Dorosh indicated that proposed Bylaw 2021-17 should also apply to and govern lands outside of the Legend Estates subdivision due to flooding, drainage and high water table conditions. Mr. Dorosh suggested that a Site Drainage and Grading Plan and soil compaction and quality report should be a requirement of the Development Authority or Subdivision Authority as part of an application and also suggested that Alberta Environment be consulted. Mr. Dorosh does not support Bylaw 2021-17.

2. Jack Poitras, Parkland County resident, indicated he has not experienced issues with water on his lot in Legend Estates and commented on recent improvements to the stormwater pond in Legend Estates. Mr. Poitras is in support of Bylaw 2021-17.

#### Written Submissions

1. Grant Dorosh, Parkland County resident, submitted an email dated June 18, 2021 together with a Google Earth photo.

Mayor Shaigec closed the Public Hearing at 9:58 a.m.

A motion was made by Council Member McNab that Bylaw 2021-17 receive second reading. The motion carried unanimously.

A motion was made by Council Member Melnyk that Bylaw 2021-17 receive third and final reading and, that it be declared finally passed. The motion carried unanimously.

A motion was made by Council Member Jensen that Council approve authorization of electronic signature for Bylaw 2021-17 in accordance with Section 213 of the Municipal Government Act. The motion carried unanimously.

#### [RFD 21-121](#)

10:00 a.m. Appointment - Tri-Municipal Regional Plan Report  
(Dave McGarva, Principal, Management Consulting, Tantus Solutions)

#### **Proposed Motion**

That the Tri-Municipal Regional Plan report be received for information, as presented.

A motion was made by Council Member Kobasiuk that the Tri-Municipal Regional Plan report be received for information, as presented. The motion carried unanimously.

## **NEW BUSINESS**

### **Chief Financial Officer**

#### [RFD 21-120](#)

2022 Budget Philosophy, Draft Five Year Financial Plan and Tax Rate Analysis

**Proposed Motions**

1. That Council approve the 2022 Budget Philosophy, as presented.
2. That Council receive the Draft Five Year Financial Plan and Tax Rate Analysis for information, as presented.

**Mayor Shaigec deferred discussion on this agenda item to allow for the scheduled 11:00 a.m. delegation.**

**DELEGATIONS**[RFD 21-119](#)

11:00 a.m. Appointment - Town of Devon Recreation Facility Project Update (Tony Kulbisky)

**Proposed Motion**

That the Town of Devon Recreation Facility Project Update presentation be received for information, as presented.

**A motion was made by Council Member Hollands that the Town of Devon Recreation Facility Project Update presentation be received for information, as presented. The motion carried unanimously.**

**NEW BUSINESS****Agriculture, Community and Protective Services Matters**[RFD 21-118](#)

Town of Devon - Major Capital Cost Share Request

**Proposed Motion**

That Council approve the Town of Devon Major Capital Cost Share request of \$1,000,000 to be paid in equal installments over three years, beginning in 2022 for the multi-use recreational facility, as presented.

**A motion was made by Council Member McNab that Council approve the Town of Devon Major Capital Cost Share request of \$1,000,000 to be paid in equal installments over three years, beginning in 2022 for the multi-use recreational facility, as presented. The motion carried unanimously.**

**Chief Financial Officer**[RFD 21-120](#)

2022 Budget Philosophy, Draft Five Year Financial Plan and Tax Rate Analysis

**Proposed Motions**

1. That Council approve the 2022 Budget Philosophy, as presented.
2. That Council receive the Draft Five Year Financial Plan and Tax Rate Analysis for information, as presented.

**A motion was made by Council Member Melnyk that Council receive the Draft 5 Year Financial Plan and Tax Rate Analysis for information, as presented. The motion carried unanimously.**

**A motion was made by Council Member Melnyk that Council approve the 2022 Budget Philosophy, as presented. The motion carried unanimously.**

Recess

**Mayor Shaigec recessed the meeting at 11:30 a.m. and reconvened the meeting at 11:34 a.m.**

### **Chief Administrative Officer**

#### **RFD 21-122**

Edmonton Global Air Service Opportunity Fund - Funding Request

#### **Proposed Motion**

That Council approve the funding request for Edmonton Global Air Service Opportunity Fund, by Edmonton Global, in the amount of \$497,632 to be funded by Future Operating Restricted surplus over three-years as Parkland County's contribution of a \$15 million Air Services Opportunity fund, as presented.

**A motion was made by Council Member Jensen that Council approve the funding request for Edmonton Global Air Service Opportunity Fund, by Edmonton Global, in the amount of \$497,632 to be funded by Future Operating Restricted surplus over three-years as Parkland County's contribution of a \$15 million Air Services Opportunity fund, as presented. The motion carried by the following vote:**

**For:** 4 - Mayor Shaigec, Council Member Jensen, Council Member Kobasiuk and Council Member Hollands

**Against:** 2 - Council Member McNab and Council Member Melnyk

### **Legislative Matters**

#### **BL 21-030**

Bylaw 2021-20 - 2022 Fees and Charges

#### **Proposed Motions**

1. That Bylaw 2021-20 receive first reading.
2. That Bylaw 2021-20 receive second reading.
3. That Bylaw 2021-20 be presented at this meeting for third reading.
4. That Bylaw 2021-20 receive third and final reading.
5. That Council approve authorization of electronic signature for Bylaw 2021-20 in accordance with Section 213 of the Municipal Government Act.

**A motion was made by Council Member Kobasiuk that Bylaw 2021-20 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member Hollands that Bylaw 2021-20 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member McNab that Bylaw 2021-20 be presented at this meeting for third reading. The motion carried unanimously.**

**A motion was made by Council Member Melnyk that Bylaw 2021-20 receive third and final reading and, that it be declared finally passed. The motion**

carried unanimously.

A motion was made by Council Member Jensen that Council approve authorization of electronic signature for Bylaw 2021-20 in accordance with Section 213 of the Municipal Government Act. The motion carried unanimously.

## COMMUNICATIONS

### [COM 21-049](#)

#### Committee Reports

##### **Proposed Motion**

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Kobasiuk that the Committee Reports be received for information, as follows:

1. Council Member McNab participated in public member interviews for the Meridian Housing Foundation.
2. Council Member Melnyk participated in a Parkland County Library Board meeting, Tri-Regional workshop, Economic Diversification Committee meeting and The Evergreens Foundation meeting.
3. Council Member Kobasiuk participated in a Tri-Regional workshop, ALUS meeting and Villeneuve Landing Network meeting.
4. Council Member Hollands commented on the Alberta Capital Regional Wastewater Commission.

The motion carried unanimously.

## CLOSE OF MEETING

Mayor Shaigec closed the virtual meeting at 12:44 p.m.

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Mayor

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Manager, Legislative Services