



Parkland County

53109A Highway 779
Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, September 28, 2021

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the virtual meeting to order at 9:01 a.m.

Present: 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Administration:

Laura Swain, Interim Chief Administrative Officer/General Manager, Corporate & Shared Services
Dave Cross, General Manager, Agriculture, Community & Protective Services
Rob McGowan, General Manager, Operations Services
Jeff Dyck, Chief Financial Officer
Sarah Mate, Director, Community Services
Leo Girard, Director, Public Works
Suzanne Merrills, Supervisor, Recreation and Culture
Carilyn Bjarnason, Community Development Coordinator
Ebenezer Adjei, Manager, Capital Finance
James Leskiw, Program Manager, Agronomics
Erin McAdam, Program Manager, Operations
Barb Williams, Manager, Legislative Services
Odessa Bartel, Legal Services Coordinator
Lois Tyerman, Legislative Officer/Recording Secretary

INSPIRATIONAL REFLECTION

Council Member McNab offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Jensen that the September 28, 2021 Council Meeting Agenda be adopted with the following addition:

Item D.4 - Parkland County Agricultural Crop Update

The motion carried unanimously.

CONSENT AGENDA

A motion was made by Council Member Kobasiuk that Council consent to approve the following agendas items, without debate:

Agenda Item 4.1

Adoption of September 14, 2021 Council Meeting Minutes

That the September 14, 2021 Council Meeting minutes be adopted, as presented.

Agenda Item 8.1

Rural Municipalities of Alberta Contact Newsletter

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

Agenda Item 8.2

Federation of Canadian Municipalities Update

That the Federation of Canadian Municipalities update be received for information, as presented.

The motion carried unanimously.

DELEGATIONS

[App 21-046](#)

9:15 a.m. - Public Input (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. The following individuals came forward in the virtual meeting:

Susan Penstone, Parkland County resident, presented regarding the Addressing Vandalism at the Kapasiwin Transfer Station agenda item.

Tim Letwin, Parkland County resident, presented regarding the Addressing Vandalism at the Kapasiwin Transfer Station agenda item.

Lorraine Roberts Griffith, Parkland County resident, was in attendance at the virtual meeting but due to technical difficulties was not able to present. Susan Penstone presented on Ms. Roberts Griffith's behalf regarding the Addressing Vandalism at the Kapasiwin Transfer Station agenda item.

BUSINESS ARISING

[BL 21-037](#)

Bylaw 2021-03 Road Closure for Purpose of Lease, Plan 1143MC, N.W. 32-53-5-W5M

Proposed Motions

1. That Bylaw 2021-03 receive second reading.
2. That Bylaw 2021-03 receive third and final reading.
3. That Council approve authorization of electronic signature for Bylaw 2021-03 in accordance with Section 213 of the Municipal Government Act.

A motion was made by Council Member McNab that Bylaw 2021-03 receive second reading. The motion carried unanimously.

A motion was made by Council Member Melnyk that Bylaw 2021-03 receive third and final reading. The motion carried unanimously.

A motion was made by Council Member Jensen that Council approve authorization of electronic signature for Bylaw 2021-03 in accordance with Section 213 of the Municipal Government Act. The motion carried unanimously.

NEW BUSINESS

[RFD 21-184](#)

Parkland County COVID-19 Update

Proposed Motion

That the Parkland County COVID-19 update be received for information, as presented.

A motion was made by Council Member Kobasiuk that the Parkland County COVID-19 update be received for information, as presented. The motion carried unanimously.

DELEGATIONS

[App 21-047](#)

9:30 a.m. Appointment - TransAlta Tri-Leisure Centre 2022 Budget Presentation and 2020 Annual Report
(Lenny Richer, General Manager, Tri-Leisure Centre)

Proposed Motion

That the TransAlta Tri-Leisure Centre 2022 budget presentation and 2020 annual report be received for information, as presented.

A motion was made by Council Member Hollands that the TransAlta Tri-Leisure Centre 2022 budget presentation and 2020 annual report be received for information, as presented. The motion carried unanimously.

[RFD 21-175](#)

10:00 a.m. Appointment - Community Sustainability Committee
2022 Not for Profit Organization Grant Funding Allocation
(Christine Bobey, Committee Chair and Avelyn Nicol, Committee Member)

Proposed Motion

That the 2022 Not for Profit Organization Grant Funding Allocation in the amount of \$76,542.64 be approved for inclusion in the 2022 Budget, as presented.

A motion was made by Council Member Hollands that the 2022 Not for Profit Organization Grant Funding Allocation in the amount of \$76,542.64 be approved for inclusion in the 2022 Budget, as presented. The motion carried unanimously.

NEW BUSINESS

[RFD 21-186](#)

Parkland County Agricultural Crop Update - Verbal Presentation

Proposed Motion

That the Parkland County Agricultural Crop update be received for information, as presented.

A motion was made by Council Member McNab that the Parkland County Agricultural Crop update be received for information, as presented. The motion carried unanimously.

DELEGATIONS[App 21-048](#)

10:30 a.m. Appointment - Agricultural Service Board
Resolution to the Northwest Regional Agricultural Service Board Conference, Exemption of Natural Gas and Propane for Agriculture under the Greenhouse Gas Pollution Pricing Act
(Susan Schafers, Chairperson Parkland County Agricultural Service Board)

Proposed Motion

That Council supports the Agricultural Service Board Resolution to the Northwest Region Agricultural Service Board Conference: Exemption of Natural Gas and Propane for Agriculture under the *Greenhouse Gas Pollution Pricing Act*.

A motion was made by Council Member Jensen that Council supports the Agricultural Service Board Resolution to the Northwest Region Agricultural Service Board Conference: Exemption of Natural Gas and Propane for Agriculture under the Greenhouse Gas Pollution Pricing Act. The motion carried unanimously.

RECESS

Mayor Shaigec recessed the meeting at 10:45 a.m. and reconvened the meeting at 10:50 a.m.

Operations Services Matters[RFD 21-180](#)

Addressing Vandalism at the Kapasiwin Transfer Station

Proposed Motion

That Council receive this report for information and support Administration's recommendation to include in the 2022 budget deliberations, not to receive metals and electronics at the Kapasiwin Transfer Station for a one-year trial period.

A motion was made by Council Member McNab that the Addressing Vandalism at the Kapasiwin Transfer Station agenda item be tabled to a Council or Committee of the Whole meeting in mid-November, 2021. The motion carried unanimously.

Chief Administrative Officer**RFD 21-179**

Project Management Office (PMO) Update

Proposed Motion

That the Project Management Office Update be received for information, as presented.

A motion was made by Council Member Melnyk that the Project Management Office Update be received for information, as presented. The motion carried unanimously.

Agriculture, Community and Protective Services Matters**RFD 21-176**

2022 Recreation and Culture Capital Cost Share Request

Proposed Motions

1. That Council approve up to \$29,317.65 for the City of Spruce Grove's 2022 Capital Cost Share Request, as presented.
2. That Council approve up to \$3,850.00 for the Town of Stony Plain's 2022 Capital Cost Share Request, as presented.
3. That Council approve up to \$ 804.39 for the Town of Drayton Valley's 2022 Capital Cost Share Request, as presented.
4. That Council approve up to \$44,750.00 for Yellowhead County's 2022 Capital Cost Share Request, as presented.

A motion was made by Council Member Jensen that Council approve up to \$29,317.65 for the City of Spruce Grove's 2022 Capital Cost Share Request, as presented. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Council approve up to \$3,850.00 for the Town of Stony Plain's 2022 Capital Cost Share Request, as presented. The motion carried unanimously.

A motion was made by Council Member Hollands that Council approve up to \$ 804.39 for the Town of Drayton Valley's 2022 Capital Cost Share Request, as presented. The motion carried unanimously.

A motion was made by Council Member McNab that Council approve up to \$44,750.00 for Yellowhead County's 2022 Capital Cost Share Request, as presented. The motion carried unanimously.

RFD 21-181

Magnolia Community League Sustainability Grant - Major Capital Request

Proposed Motion

That Council approve the Magnolia Community Club Sustainability Grant - Major Capital request in the amount of \$25,000 to be included in the 2022 budget, as presented.

A motion was made by Council Member Melnyk that Council approve the Magnolia Community Club Sustainability Grant - Major Capital request in the amount of \$25,000 to be included in the 2022 budget, as presented. The motion carried unanimously.

[RFD 21-182](#)

Entwistle Community Recreation Centre Update

Proposed Motion

That the Entwistle Community Recreation Centre update presentation be received for information, as presented.

A motion was made by Council Member McNab that the Entwistle Community Recreation Centre update presentation be received for information, as presented. The motion carried unanimously.

Corporate & Shared Services Matters[RFD 21-080](#)

Microsoft Enterprise Agreement

Proposed Motion

That administration be directed to renew the Microsoft enterprise agreement for a three-year term, as presented.

A motion was made by Council Member Jensen that administration be directed to renew the Microsoft enterprise agreement for a three-year term, as presented. The motion carried unanimously.

COMMUNICATIONS[COM 21-067](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

Council Member Melnyk reported on the Pembina Agricultural Recreational Society (PARS).

Council Member Kobasiuk reported on the Alternative Land Use Services (ALUS) Committee.

Council Member Jensen reported on the North Saskatchewan Headwaters Alliance, and the Sturgeon Watershed Alliance.

A motion was made by Council Member Jensen that the Committee Reports be received for information, as presented. The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 11:59 a.m.

Mayor

Manager, Legislative Services