



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes

Council

Mayor Allan Gamble
Council Member Kristina Kowalski
Council Member Sally Kucher-Johnson
Council Member Phyllis Kobasiuk
Council Member Natalie Birnie
Council Member Rob Wiedeman
Council Member Allan Hoefsloot

Tuesday, October 26, 2021

9:00 AM

Council Chambers

Organizational Meeting

CALL TO ORDER

Mayor Gamble called the meeting to order at 9:00 a.m.

Present: 7 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

Administration:

Laura Swain, Interim Chief Administrative Officer/General Manager, Corporate & Shared Services

Dave Cross, General Manager, Agriculture, Community & Protective Services

Rob McGowan, General Manager, Operations Services

Barb Williams, Manager, Legislative Services

Lois Tyerman, Legislative Officer/Recording Secretary

Odessa Bartel, Legislative Officer/Recording Secretary

ADOPTION OF AGENDA

A motion was made by Councillor Kobasiuk that the October 26, 2021 Organizational meeting agenda be adopted, as presented. The motion carried unanimously.

COUNCIL CONDUCT

[RFD 21-142](#)

Council Code of Conduct Bylaw 2018-05

Proposed Motion

That Council acknowledge Council Code of Conduct Bylaw 2018-05, as presented to guide Council members during the ensuing year of office.

A motion was made by Councillor Kowalski that Council acknowledge Council

Code of Conduct Bylaw 2018-05, as presented to guide Council members during the ensuing year of office. The motion carried unanimously.

DEPUTY MAYOR APPOINTMENTS

[RFD 21-143](#)

Deputy Mayor Appointments

Proposed Motion

That members of Council be appointed as Deputy Mayor for a four year term, pursuant to Section 152(1) of the Municipal Government Act, as follows:

Council Member Kobasiuk	- October 26, 2021 to February 28, 2022
Council Member Kowalski	- March 1, 2022 to June 30, 2022
Council Member Kucher-Johnson	- July 1, 2022 to October 25, 2022
Council Member Birnie	- October 25, 2022 to February 28, 2023
Council Member Wiedeman	- March 1, 2023 to June 30, 2023
Council Member Hoefsloot	- July 1, 2023 to October 24, 2023
Council Member Kucher-Johnson	- October 24, 2023 to February 29, 2024
Council Member Kowalski	- March 1, 2024 to June 30, 2024
Council Member Kobasiuk	- July 1, 2024 to October 22, 2024
Council Member Birnie	- October 23, 2024 to February 28, 2025
Council Member Wiedeman	- March 1, 2025 to June 30, 2025
Council Member Hoefsloot	- July 1, 2025 to October 24, 2025

A motion was made by Councillor Weideman that members of Council be appointed as Deputy Mayor for a four year term, pursuant to Section 152(1) of the Municipal Government Act, as follows:

Council Member Kobasiuk	- October 26, 2021 to February 28, 2022
Council Member Kowalski	- March 1, 2022 to June 30, 2022
Council Member Kucher-Johnson	- July 1, 2022 to October 25, 2022
Council Member Birnie	- October 25, 2022 to February 28, 2023
Council Member Wiedeman	- March 1, 2023 to June 30, 2023
Council Member Hoefsloot	- July 1, 2023 to October 24, 2023
Council Member Kucher-Johnson	- October 24, 2023 to February 29, 2024
Council Member Kowalski	- March 1, 2024 to June 30, 2024
Council Member Kobasiuk	- July 1, 2024 to October 22, 2024
Council Member Birnie	- October 23, 2024 to February 28, 2025
Council Member Wiedeman	- March 1, 2025 to June 30, 2025
Council Member Hoefsloot	- July 1, 2025 to October 24, 2025

The motion carried unanimously.

ESTABLISH DATES - REGULAR MEETINGS OF COUNCIL

[RFD 21-144](#)

Establish Dates for Regular Meetings of Council

Proposed Motion

For 2021 - 2022, regular meetings of Council will be held the second and fourth Tuesday of each month, commencing at 9:00 a.m. in Council Chambers, with no meetings of Council scheduled for:

- November 23, 2021 (RMA Fall Convention)
- December 28, 2021 (Seasonal Break)
- July 26 and August 9, 2022 (Summer Break)

A motion was made by Councillor Birnie that for 2021 - 2022, regular meetings of Council will be held the second and fourth Tuesday of each month, commencing at 9:00 a.m. in Council Chambers, with no meetings of Council scheduled for:

- November 23, 2021 (RMA Fall Convention)
- December 28, 2021 (Seasonal Break)
- July 26 and August 9, 2022 (Summer Break)

The motion carried unanimously.

[RFD 21-145](#)

Establish Council Budget Meetings

Proposed Motions

1. That the 2022 Budget Presentations be scheduled to commence at 9:00 a.m. at Parkland County Centre, Council Chambers on December 7, 2021 (all day) and December 8, 2021 (all day).

A motion was made by Councillor Kobasiuk that the 2022 Budget Presentations be scheduled to commence at 9:00 a.m. at Parkland County Centre, Council Chambers on December 7, 2021 (all day) and December 8, 2021 (all day). The motion carried unanimously.

[RFD 21-146](#)

Establish 2022 Council Organizational Meeting

Proposed Motion

That the 2022 Organizational meeting be scheduled on Tuesday, October 25, 2022 commencing at 9:00 a.m. in Council Chambers.

A motion was made by Councillor Weideman that the 2022 Organizational meeting be scheduled on Tuesday, October 25, 2022 commencing at 9:00 a.m. in Council Chambers. The motion carried unanimously.

[RFD 21-147](#)

Establish Committee of the Whole Meeting Dates

Proposed Motion

For 2021 - 2022, regular meetings of the Committee of the Whole will be held the first Tuesday of every month, and the third Tuesday of every second month of the ensuing year, commencing at 9:00 a.m. in Council Chambers, with an additional meeting scheduled on November 16, 2021, and no meetings scheduled for:

- December 21, 2021 (Seasonal Break)
- January 4, 2022 (Seasonal Break)
- August 2 and 16, 2022 (Summer Break)

A motion was made by Councillor Kowalski that for 2021 - 2022, regular meetings of the Committee of the Whole will be held the first Tuesday of every month, and the third Tuesday of every second month of the ensuing year, commencing at 9:00 a.m. in Council Chambers, with an additional meeting scheduled on November 16, 2021, and no meetings scheduled for:

- December 21, 2021 (Seasonal Break)
- January 4, 2022 (Seasonal Break)
- August 2 and 16, 2022 (Summer Break)

An amending motion was made by Councillor Kobasiuk that for 2021 - 2022, regular meetings of the Committee of the Whole will be held the first Tuesday of every month, and the third Tuesday of every month of the ensuing year, commencing at 9:00 a.m. in Council Chambers, with no meetings scheduled for:

- December 21, 2021 (Seasonal Break)
- January 4, 2022 (Seasonal Break)
- August 2 and 16, 2022 (Summer Break)

The motion carried unanimously.

Mayor Gamble called on the original motion, as amended that for 2021 - 2022, regular meetings of the Committee of the Whole will be held the first Tuesday of every month, and the third Tuesday of every month of the ensuing year, commencing at 9:00 a.m. in Council Chambers, with no meetings scheduled for:

- December 21, 2021 (Seasonal Break)
- January 4, 2022 (Seasonal Break)
- August 2 and 16, 2022 (Summer Break)

The motion carried unanimously.

COMMITTEE APPOINTMENTS

[RFD 21-148](#)

Appointment of Weed Inspectors

Proposed Motion

That the Agricultural Services Director, Agricultural Services Operations Program Manager and Agricultural Services Agronomics Program Manager be appointed as Weed Inspectors for the ensuing year pursuant to Section 7 of the Weed Control Act.

A motion was made by Councillor Hoefsloot that the Agricultural Services Director, Agricultural Services Operations Program Manager and Agricultural Services Agronomics Program Manager be appointed as Weed Inspectors for the ensuing year pursuant to Section 7 of the Weed Control Act. The motion carried unanimously.

[RFD 21-149](#)

Appointment of Pest Control Officers

Proposed Motion

That the Agricultural Services Director, Agricultural Services Operations Program Manager and Agricultural Services Agronomics Program Manager be appointed as Pest Control Officers for the ensuing year pursuant to Sections 9 and 10 of the Agricultural Pests Act.

A motion was made by Councillor Kowalski that the Agricultural Services Director, Agricultural Services Operations Program Manager and Agricultural

Services Agronomics Program Manager be appointed as Pest Control Officers for the ensuing year pursuant to Sections 9 and 10 of the Agricultural Pests Act. The motion carried unanimously.

[RFD 21-150](#)

Appointment of Soil Conservation Officers

Proposed Motion

That the Agricultural Services Director, Agricultural Services Operations Program Manager and Agricultural Services Agronomics Program Manager be appointed as Soil Conservation Officers for the ensuing year pursuant to Section 15 of the Soil Conservation Act.

A motion was made by Councillor Hoefsloot that the Agricultural Services Director, Agricultural Services Operations Program Manager and Agricultural Services Agronomics Program Manager be appointed as Soil Conservation Officers for the ensuing year pursuant to Section 15 of the Soil Conservation Act. The motion carried unanimously.

[RFD 21-151](#)

Appointment of Agricultural Pest, Soil Conservation, and Weed Control Appeal Committee

Proposed Motion

That appointed Agricultural Service Board members be appointed as appeal committee members to the Agricultural Pest, Soil Conservation, and Weed Control appeal committees pursuant to the Agricultural Pests Act, Soil Conservation Act, and the Weed Control Act.

A motion was made by Councillor Kucher-Johnson that appointed Agricultural Service Board members be appointed as appeal committee members to the Agricultural Pest, Soil Conservation, and Weed Control appeal committees pursuant to the Agricultural Pests Act, Soil Conservation Act, and the Weed Control Act. The motion carried unanimously.

[RFD 21-152](#)

Committee and Board Appointments

Proposed Motion

That the appointments to committees and boards under the authority of the Municipal Government Act and other Acts be approved, effective October 26, 2021 at the 2021 Organizational meeting for the ensuing year, as recommended and presented.

Administration presented the Committee and Board Appointments item.

RECESS

Mayor Gamble recessed the meeting at 9:38 a.m., and reconvened the meeting with all Council Members present at 9:46 a.m.

[RFD 21-152](#)

Committee and Board Appointments

Proposed Motion

That the appointments to committees and boards under the authority of the Municipal Government Act and other Acts be approved, effective October 26, 2021 at the 2021 Organizational meeting for the ensuing year, as

recommended and presented.

A motion was made by Councillor Weideman that the appointments to committees and boards under the authority of the Municipal Government Act and other Acts be approved, for the ensuing year, effective October 26, 2021 to October 25, 2022, as presented.

An amending motion was made by Councillor Kowalski that the Mayor be appointed to the Collaborative Economic Diversification Committee, and that Councillor Birnie be appointed as alternate to the Collaborative Economic Diversification Committee for the ensuing year, effective October 26, 2021 to October 25, 2021.

The motion carried unanimously.

Mayor Gamble called on the original motion with the amendment that the appointments to committees and boards under the authority of the Municipal Government Act and other Acts be approved, effective October 26, 2021 for the ensuing year, as follows:

Internal:

Agricultural Service Board - Council Members Hoefsloot and Birnie

Committee of the Whole - all members of Council

Community Sustainability Committee - Council Members Kobasiuk and Hoefsloot

Economic Diversification Committee - Council Members Kowalski and Wiedeman

Emergency Advisory Committee - all members of Council

Truth & Reconciliation Calls to Action Subcommittee - Council Members Kucher-Johnson and Birnie

External:

Alberta Capital Region Wastewater Commission - Council Member Kowalski

Alternate Land Use Services - Council Members Kobasiuk and Hoefsloot (alternate)

Capital Region Parkland Water Services Commission - Council Members Kowalski and Birnie

Collaborative Economic Diversification Committee - Mayor Gamble and Council Member Birnie (alternate)

Edmonton Global - Mayor Gamble and Deputy Mayor (alternate)

Edmonton Metropolitan Region Board - Mayor Gamble, Deputy Mayor (alternate)

Edmonton Metropolitan Region Board-Agricultural Master Plan Task Force - Mayor Gamble and Council Member Wiedeman (alternate)

Edmonton Metropolitan Region Board - Regional Transit Service Commission -
No appointment

Edmonton Regional Airport Appointers Committee - Mayor Gamble

The Evergreens Foundation - Council Members Kobasiuk and Birnie (alternate)

Heritage Agricultural Society Board of Directors - Council Members Kobasiuk
and Hoefsloot (alternate)

Keephills Power Project Steering Committee - Council Members Wiedeman
and Kucher-Johnson (alternate)

Meridian Housing Foundation - Council Members Wiedeman and Birnie
(alternate)

North Saskatchewan Headwaters Alliance - Council Member Birnie

North Saskatchewan Watershed Alliance - Council Member Kowalski

Parkland County Library Board - Council Members Kucher-Johnson and
Wiedeman

Pembina Agricultural and Recreational Society - Council Member Hoefsloot

River Valley Alliance - Council Members Kucher-Johnson and Wiedeman
(alternate)

Spruce Grove/Stony Plain Community Policing Advisory Committee - Council
Member Wiedeman

Stony Plain & Parkland Pioneer Museum Society Board of Directors - Council
Members Kucher-Johnson and Kowalski (alternate)

Stony Plain Seed Cleaning Association - Council Member Hoefsloot

Sturgeon River Watershed Alliance Steering Committee - Council Member
Kowalski

Tri-Municipal Leisure Facility Board - Council Members Kucher-Johnson and
Kobasiuk (alternate)

West Inter Lake District (WILD) Regional Water Services Commission - Mayor
Gamble and Council Member Kowalski (alternate)

Villeneuve Landing Network - Council Member Kobasiuk

Yellowhead Regional Library Board - Council Members Kucher-Johnson and
Wiedeman (alternate)

The motion carried unanimously.

THIRD PARTY ADMINISTRATOR APPOINTMENT

[RFD 21-153](#)

Appointment of Third Party Administrator - Whistleblower Policy C-HR30

Proposed Motion

That Council reappoint Xpera HR Services for the ensuing year as Third Party Administrator for the management of Whistleblower Policy C-HR30, in accordance with Section 1. (d) of Whistleblower Policy C-HR30.

A motion was made by Councillor Kobasiuk that Council reappoint Xpera HR Services for the ensuing year as Third Party Administrator for the management of Whistleblower Policy C-HR30, in accordance with Section 1. (d) of Whistleblower Policy C-HR30. The motion carried unanimously.

CLOSE OF MEETING

Mayor Gamble closed the meeting at 10:02 a.m.

Mayor

Manager, Legislative Services